

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

May 23, 2011

The meeting was convened at 7:30 p.m., with the following members present: Dave Cunningham, Sarah Reynolds and Simon Dean.

1. The Board printed deeds regarding property at Berkshire East and cross-referenced with the tax maps, as there are several properties in which it is not clear who the owner is. After review and discussion, the Board felt that more research is still needed due to the proposal of a subdivision and several property exchanges, and the fact that the owner on the deed did not match their records. Reynolds noted that she will continue to research this.
2. The Board reviewed the minutes from their 5/9/11 meeting. On a motion by Dean and seconded by Reynolds, the Board voted unanimously to accept the minutes as written.
3. The Board reviewed and signed a letter regarding 73 East Harmony Road, in which the Board explained that this property goes by several different names.
4. The Board reviewed an Omitted and Revised Assessment report, as well as a Warrant and Commitment regarding property on Avery Brook Road. On a motion by Reynolds and seconded by Dean, the Board voted unanimously to sign the forms. The Board also issued a bill for the omitted acreage.
5. The Board reviewed and signed Motor Vehicle Commitment 2010 #9.
6. The Board reviewed their correspondence.
7. The Board reviewed an invoice from the Franklin County Assessors Association for their dues. On a motion by Cunningham and seconded by Reynolds, the Board voted unanimously to approve the invoice for payment.
8. The Board signed a statement of permission to participate for a cooperative cell tower appraisal agreement with the Franklin Regional Council of Governments. The Board agreed to forward the form to the Select Board to sign as well.
9. The Board discussed some possible names of those that may be interested in taking Cunningham's place on the Board of Assessors. Cunningham is running uncontested for a position on the Select Board.

At 9:30 p.m., on a motion by Reynolds and seconded by Dean, the Board voted unanimously to adjourn the meeting.

At 9:31 p.m., on a motion by Cunningham and seconded by Dean, the Board voted unanimously to enter into Executive Session, with the intent of not returning to open meeting, in order to deliberate on pending abatement and/or exemption applications.

**Roll Call:**

Voting yes: Cunningham, Reynolds, Dean

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary

**List of Documents Viewed in Public Meeting of May 23, 2011\***

1. Letter regarding 73 Harmony Heights Extension, dated 5/24/11
2. Omitted & Revised Assessment Report for FY 2011
3. Warrant to Collector for revised valuation, dated 5/23/11
4. Notice of Commitment for revised valuation, dated 5/23/11
5. Revised Property Assessment bill for 199 Avery Brook Road, dated 5/23/11
6. Memo to Select Board regarding FRCOG cell tower cooperative appraisal
7. Signed authorization to participate in FRCOG cell tower cooperative appraisal
8. Franklin County Assessor's Association invoice for dues

**\*Documents not attached to minutes are stored in their respective file in the Assessor's office.**