

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

June 13, 2011

The meeting was convened at 7:35 p.m., with the following members present: Sarah Reynolds and Simon Dean.

1. The Board read the letter of resignation of their Chairperson; David Cunningham. As a result of the Chair's resignation, the Board noted that they needed to vote in a new Chairperson. On a motion by Reynolds and seconded by Dean, the Board voted unanimously to elect Dean as the new Chair.
2. The Board reviewed the minutes from their 5/23/11 meeting. On a motion by Reynolds and seconded by Dean, the Board voted unanimously to accept the minutes as written.
3. The Board reviewed and signed 2011 Motor Vehicle Warrants and Commitments #3, 3A, 99 and Section 5.
4. The Board reviewed and signed their monthly list of Real Estate and Motor Vehicle abatements for May, 2011.
5. On a motion by Dean and seconded by Reynolds, The Board voted unanimously to sign a letter to Mr. Schmitt regarding the value of this property located at 132 Main Street.
6. The Board reviewed copies of 2 building permits for 1345 Mohawk Trail & 75 Deer Run Lane.
7. The Board reviewed their deeds for May, 2011.
8. The Board reviewed a copy of a Forest Cutting Plan for Route 8A.
9. The Board reviewed an Appellate Tax Board appeal, filed by MCI Communications. Reynolds noted that this appeal and another filed by Verizon are pending appeals.
10. The Board reviewed a letter from the Attorney of The Bank of New York Mellon, regarding the taking possession of property located at 207 Main Street.
11. The Board reviewed invoices for the Assessor's salaries. The Secretary noted that she pro-rated Cunningham's salary according to his resignation and showed the Board a worksheet of the pro-ration. On a motion by Reynolds and seconded by Dean, the Board voted unanimously to approve the invoices.
12. The Board reviewed an invoice from Mayflower Valuation, LTD and on a motion by Reynolds and seconded by Dean, the Board voted unanimously to approve the invoice.
13. Next, the Board discusses the need for a third Assessor, and how they should proceed. After some discussion, it was decided that Dean would ask Jacqueline Cashin if she had any interest, as it was unanimously agreed that she was the Board's first choice for a candidate.
14. The Board received the statement of permission to participate for a cooperative cell tower appraisal agreement with the Franklin Regional Council of Governments, endorsed by the Select Board. The Board directed their Secretary to fax the approval to Andrea, at the FRCOG.
15. At 8:08 p.m., on a motion by Dean and seconded by Reynolds, the Board voted unanimously to enter into Executive Session, with the intent of returning to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

**Roll Call:**

Voting yes: Dean, Reynolds.

Voting no: None

Motion passes unanimously.

The Board returned to open meeting at 8:13 p.m.

16. The Board discussed the property of Walter Clark and noted that he has been being billed for more property than he owns. The Board noted that the deeds show that Clark owns 125 acres more or less, and that their records showed that he owns 138.69. After some discussion, the Board felt that it was possible that the Board previously included 12.12 acres of the Dean's property in error, as it was an

abutting property, and would bring the acreage to 137.12. The Secretary noted that she had sent the deeds and their question on this property to their Mapper, Cartographic and had not heard back yet. Millett will put in a call to the Mapper to check on this.

17. The proposed subdivision at Berkshire East was discussed next. After some review of the map and deeds of the property, Reynolds noted that due to the numerous deeds, lots and owner changes on this property, that it would be best if they check on having the Registry of Deeds research this for them. On a motion by Reynolds, and seconded by Dean, the Board voted unanimously to hire the Registry of Deeds to research the Berkshire East property. The Board directed their Secretary to ask the Registry of Deeds what the fee would be for having them research this.
18. At 9:20 p.m., on a motion by Reynolds and seconded by Dean, the Board voted unanimously to adjourn the meeting.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary

#### **List of Documents Viewed in Public Meeting of June 13, 2011\***

1. Letter of Chair's resignation, dated 5/26/11
2. 2011 Motor Vehicle Warrant Commitments #3, 3A, 99 and Section 5.
3. Monthly list of Real Estate and Motor Vehicle abatements for May, 2011.
4. Letter to Mr. Schmitt regarding the value of this property located at 132 Main Street.
5. Copies of 2 building permits for 1345 Mohawk Trail & 75 Deer Run Lane.
6. Deeds for May, 2011.
7. Copy of a Forest Cutting Plan for Route 8A.
8. Copy of ATB appeal filed by MCI, dated June 2, 2011.
9. Letter regarding the taking possession of property located at 207 Main Street, dated June 2, 2011.
10. Invoices for Assessor's Salaries.
11. Invoice from Mayflower Valuation, LTD.
12. Signed authorization to participate in FRCOG cell tower cooperative appraisal
13. Walter Clark deeds
14. Berkshire East deeds

**\*Documents not attached to minutes are stored in their respective file in the Assessor's office.**