

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**April 23, 2012**

**Members Present:**

Simon Dean, Chair

Sarah Reynolds

Jacqueline Cashin

The meeting was convened at 7:30 p.m.

1. The Board reviewed the minutes from their 4/9/12 meeting. On a motion by Reynolds and seconded by Dean, the minutes were unanimously approved as written.
2. The Board reviewed and signed the monthly list of abatements & exemptions for April, 2012.
3. The Board reviewed and signed the record of personal exemption sheets for Fiscal Year 2012.
4. The Board reviewed a bill from Staples for supplies. On a motion by Reynolds and seconded by Cashin, the bill was unanimously approved for payment.
5. The Board reviewed the building construction report for March, 2012.
6. The Board reviewed an email from Winston Healy, commending Sam, the Consultant working with Duane and Mayflower Valuation, LLC on conducting property inspections. Healy notes in his email that Sam was pleasant, professional and competent, and that the Assessors have a great team.
7. The Board discussed a property on 255 Warner Hill Road. Millett stated that after an exterior visit of the property, there was a question of the area above the garage being living space. Both Reynolds and Dean, who had previously inspected this property, agreed that there was no living space; it was a loft with storage only.
8. The Board discussed a property on 88 Warner Hill Road. Millett explained that recently the property owner came in questioning why his acreage was reduced from around 55 acres to 37.23. Millett noted that research of the deed and map updates provided no explanation or letter to the owner and little documentation. The Board looked up and printed deeds and plans for surrounding properties, but could not account for the missing acreage. After pulling 2002 and 2003 tax maps, the Board found that the acreage was reduced from 57. in 2002 to 37.23 in 2003 on. Millett suggested a call to James Sewall Company; their mapper at the time, may provide some insight. It was also suggested to ask the owner if he had a survey of his property.

At 8:30 p.m., on a motion by Reynolds and seconded by Cashin, the Board voted unanimously to adjourn the meeting.

At 8:30 p.m., on a motion by Dean and seconded by Reynolds, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

**Roll Call:**

Voting yes: Dean, Reynolds, Cashin

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,

Assessor's Secretary

**List of Documents Viewed in Public Meeting of April 23, 2012\***

1. Minutes from the meeting of 4/9/12.
2. Monthly list of abatements for April, 2012.
3. Record of personal exemption sheets for Fiscal Year 2012.
4. Invoice from Staples for supplies, dated 4/5/12.
5. Building construction report for March, 2012.
6. Email from Winston Healy, dated 4/10/12.
7. Property record card for 255 Warner Hill Road.
8. 2003 Tax Map Updates file.
9. Deeds and plans for Map 13, parcels 12, 12-1 and 18.
10. 2002 and 2003 tax maps.

**\*Documents not attached to minutes are stored in their respective file in the Assessor's office.**