

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING
TOWN OF CHARLEMONT**

January 14, 2013

Members Present: Jacqueline Cashin, Chair, Sarah Reynolds, Simon Dean

The meeting was convened at 7:30 p.m.

1. The Board reviewed the minutes from their 12/10/12 meeting. On a motion by Dean and seconded by Reynolds, the Board voted unanimously to approve the minutes, as written.
 2. The Board reviewed and signed the real, personal property, sewer lien and omitted personal property warrants.
 3. The Board reviewed and signed 2012 motor vehicle commitment #6B.
 4. The Board reviewed and signed the Payment in Lieu of Taxes notice to the Franklin County Housing and Rehabilitation Authority (FCHRA).
 5. The Board reviewed and signed a Chapter 61 land lien.
 6. The Board reviewed and signed the monthly abatements for December, 2012.
 7. The Board reviewed the deeds for December, 2012.
 8. The Board reviewed an invoice from the Registry of Deeds and the Post Office for their P.O. Box fee. On a motion by Reynolds and seconded by Cashin, the Board voted unanimously to pay the invoices.
 9. The Board reviewed their owner unknown properties and asked their Secretary where they stood with Valley Title in researching these parcels. Millett noted that she has not heard from Deb since her last email and will contact her again to have her start work on the next parcel.
 10. Dean reported that he is still waiting for an answer from Joe Barbieri at the DOR regarding whether or not the zip lines at Berkshire East are taxable property and will contact him again. He also noted that regarding the chairlifts that span both towns of Charlemont and Hawley, Joe told him they should make sure Hawley is not already taxing them for these.
 11. The Board directed their Secretary compose a short and polite letter to Cartographic stating that they will be contracting with another mapper and thanking for their mapping services to Charlemont.
 12. The Board discussed the Sewall contract and Millett explained that she was told they could not sign a contract nor pay for services with funds that have not yet been approved. She noted she had a call in to Joyce, the Town Accountant but has not heard back from her yet. The Board tabled the Sewall contract until their next meeting.
- At 7:57 p.m., on a motion by Dean and seconded by Cashin, the Board voted unanimously to adjourn the public meeting.
- At 7:57 p.m., on a motion by Cashin and seconded by Reynolds, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

Roll Call:

Voting yes: Cashin, Dean, Reynolds

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,
Assessor's Secretary

List of Documents Viewed in Public Meeting of January 14, 2013*

1. Minutes from the meetings of 12/10/12.
2. Real estate, personal property, sewer lien and omitted personal property warrants.
3. 2012 motor vehicle commitment #6B.
4. Payment in Lieu of Taxes notice to the Franklin County Housing and Rehabilitation Authority (FCHRA).
5. Chapter 61 land lien, Main Street & Route 8A.
6. Monthly abatements for December, 2012.
7. Deeds for December, 2012.
8. Invoices from the Registry of Deeds and Post Office.
9. Owner unknown properties

***Documents are stored in their respective files in the Assessor's office.**