

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**June 24, 2013**

**Members Present:** Sarah Reynolds; Chair, Jacqueline Cashin, Simon Dean.

The meeting was convened at 7:30 p.m.

1. The Board reviewed the minutes from their 6/10/13 and 6/20/13 meetings. On a motion by Reynolds and seconded by Cashin, the minutes were unanimously approved, as amended.
2. The Board reviewed and signed the warrant for the preliminary fiscal year 2014 real and personal property tax commitment.
3. The Board reviewed and signed the monthly list of abatements for June, 2013.
4. The Board reviewed and signed a Chapter 61A land lien for Reynolds on Mountain Road.
5. The Board reviewed a request for reimbursement of expenses for travel to workshops. On a motion by Reynolds and seconded by Dean, the Board unanimously approved the request.
6. The Board reviewed the list of Quality Review properties submitted to them from Joe Barbieri, of the DOR. The Secretary noted that several of the properties on the list had been recently viewed by their consultant and that she had noted this on the list. The Board agreed to review and inspect the remaining properties on Monday, July 1<sup>st</sup> and requested that the Secretary compile the quality review sheet, record cards and data quality manual for them.
7. The Board reviewed the letters in response to the appellants of abatement denials.
8. The Board reviewed a corrected memo from the Board of Selectmen regarding an upcoming All Board Meeting and noted that none of them would be able to attend the meeting.
9. The Board reviewed an ATB appeal, filed by MCI regarding the valuation of Fiscal Year 2014 personal property. It was noted that MCI had pending appeals from fiscal year 2004 to current, and that the appealed value will be added to the Overlay Reserve.
10. The Secretary relayed to the Board that Aaron Weston, of James Sewall Co. had requested that the Board discuss his proposal with him over the phone, as the time and expense of travel was not added into the job. After some discussion as to the questions they had regarding the contact, the Board felt there were too many questions and clarifications needed to discuss by phone and stated that they wanted Mr. Weston to meet with them in person.
11. At 7:56 p.m., on a motion by Reynolds and seconded by Cashin, the Board voted unanimously to adjourn. At 7:56 p.m., on a motion by Reynolds and seconded by Dean, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

**Roll Call:**

Voting yes: Reynolds, Dean, Cashin

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary

### **List of Documents Viewed in Public Meeting of June 24, 2013\***

1. Minutes from the meetings of 6/10/13 and 6/20/13.
2. Warrant for preliminary fiscal year 2014 real and personal property tax commitment.
3. Monthly list of abatements for June, 2013.
4. Request for Reimbursement of travel to workshop, dated 6/24/13.
5. Chapter 61A land lien for Mountain Road-Reynolds property.
6. List of Data Quality Review properties.
12. Letters of response to appellants of abatement denials:
  - a. Patricia Lawson, dated 6/14/13.
  - b. Peter Ellis, dated 6/14/13.
13. Corrected Memo regarding All Board Meeting, dated 6/7/13.
14. ATB appeal for Fiscal year 2014, filed by MCI; Docket #320091, stamped received 6/14/13 by ATB.
15. Contract from James Sewall Co., dated 6/12/13.

**\*Documents are stored in their respective files in the Assessor's office.**