

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**July 8, 2013**

**Members Present:** Sarah Reynolds; Chair, Jacqueline Cashin, Simon Dean.

The meeting was convened at 7:36 p.m.

1. The Board reviewed the minutes from their 6/24/13 meeting. On a motion by Dean and seconded by Cashin, the minutes were unanimously approved, as written.
2. The Board reviewed the deeds for June, 2013.
3. The Board reviewed a notice regarding the FCAA Annual Elections meeting. It was noted that the meeting date had changed to a later date in August TBA.
4. The Board discussed the list of Quality Review properties they had inspected. The Board explained to their Secretary the changes made to each and listed the order the pictures were taken. The Board directed their Secretary to ask their Consultant how to treat 112 Maxwell Road-a residence that was all solar and noted to be “off the grid” by the owner.
5. At 8:20 p.m., on a motion by Reynolds and seconded by Dean, the Board voted unanimously to adjourn. At 8:20 p.m., on a motion by Reynolds and seconded by Dean, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting afterwards, in order to sign the minutes from their last Executive Session meeting.

**Roll Call:**

Voting yes: Reynolds, Dean, Cashin

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,  
Assessor’s Secretary

**List of Documents Viewed in Public Meeting of July 8, 2013\***

1. Minutes from the meeting of 6/24/13.
2. Deeds for June, 2013.
3. FCAA Annual Election Meeting notice.
4. List of Data Quality Review properties.

**\*Documents are stored in their respective files in the Assessor’s office.**