

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**November 18, 2013**

**Members Present:** Sarah Reynolds; Chair, Simon Dean.

**Members Absent:** Jacqueline Cashin

The meeting was convened at 6:37 p.m.

1. The Board discussed the fact that the tax rate classification hearing scheduled for this evening had to be cancelled due to the fact that they have not yet received preliminary certification from the DOR. Millett informed the Board that she has been unable to obtain an idea as to when they may receive certification. She noted that she had filled in the figures she was able to from the recap sheet and entered them into the tax rate shift worksheet, showing the allocation of taxes for single and multiple tax rates. The Board reviewed the worksheet and noted that shifting more of the tax burden onto the Commercial/Industrial properties would have little effect on the average single family tax bill, yet would more than double the average C/I tax bill. On a motion by Reynolds and seconded by Dean, the Board voted unanimously to recommend a single tax rate, pending preliminary certification.
2. The Board discussed the upcoming Appellate Tax Board hearing date, which had been rescheduled to December 5<sup>th</sup>, 2013. Reynolds noted that she could not make the date as she has Jury Duty and Dean indicated that he may not be able to attend either. Millett noted that she would check with Cashin, as Duane felt it best for Assessors to be in attendance. Millett told the Board that they had received permission to contact Town Counsel regarding the list of interrogatories submitted by the Ellis' and asked the Board to grant her permission to contact Attorney Blake. On a motion by Reynolds and seconded by Dean, the Board unanimously voted to grant the Secretary permission to contact Town Counsel regarding the interrogatories.
3. Millett informed the Board that although they had not yet received preliminary certification of their proposed values, the DOR had advised that they proceed with the public notification process, which began today. Notices have gone out and the values have been posted to the bulletin board for public viewing.
4. Reynolds inquired about the property record card for 1553 Route 2, as it did not appear to be accurate. After pulling up the property, Reynolds noted that one of the residences appears to be incorrect. Millett noted that she would pull the information on the last inspection of the property and let her know what was found.
5. It was discussed that since the next regular Board meeting is the following Monday, that it should be cancelled unless any pressing business comes in. On a motion by Reynolds and seconded by Dean, the Board voted unanimously to cancel their meeting on November 25<sup>th</sup> unless any pressing business should come in.
6. At 7:02 p.m., on a motion by Dean and seconded by Reynolds, the Board voted unanimously to adjourn.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary

**List of Documents Viewed in Public Meeting of November 18, 2013\***

1. Fiscal Year (proposed) tax rate shift worksheet
2. Fiscal Year 2014 Public notification folder and documents

**\*Documents are stored in their respective files in the Assessor's office.**