

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**February 24, 2014**

**Members Present:** Sarah Reynolds; Chair, Jacqueline Cashin.

The meeting was convened at 7:00 p.m.

1. The Board reviewed the minutes from their meeting of 2/3/14. On a motion by Reynolds and seconded by Cashin, the Board voted unanimously to approve the minutes, as written.
2. On a motion by Reynolds and seconded by Cashin, the Board unanimously voted to sign the following:
  - a. 2013 motor vehicle commitment #7
  - b. 2014 motor vehicle commitment #1
  - c. Various tax rate forms from the DOR Gateway website.
3. The Board signed the Chapter 61 application for Kevin & Nichole Knobloch.
4. The Board reviewed another request for a late filed Chapter 61 application. After discussion, and in light of the fact that they had previously allowed a late-filed application, on a motion by Reynolds and seconded by Cashin, the Board unanimously voted to approve the application.
5. The Board discussed their Fiscal Year 2015 budget request. It was suggested to combine the Assessor's Consultant with Assessor's Training account, as they are essentially for the same purpose. Reynolds noted that extra funds should be requested in this account for the Course 101 training of a new Assessor. On a motion by Reynolds and seconded by Cashin, the Board unanimously voted to combine Assessor's Consultant to Assessor's Training and increase the total amount by \$500.00.
6. The Board discussed a few prospects for another Assessor.
7. The Board reviewed and approved the Annual Report of the Assessors for submission.
8. The Board reviewed the deeds and building construction for January, 2014.
9. On a motion by Reynolds and seconded by Cashin, the Board voted to approve the following invoices:
  - a. James Sewall, Co.
10. The Board discussed that in light of new information submitted by Mr. Ellis, regarding the ATB hearing, it was suggested that they continue it so that they can inspect and gather evidence. After discussion, on a motion by Reynolds and seconded by Cashin, the Board unanimously voted to continue the Ellis ATB hearing to a later date, contingent upon Mr. Ellis allowing an inspection of the property.
11. The Board reviewed an article regarding a court case between the Hawley Assessors vs. New England Forestry Foundation, who were looking for total exemption of their property currently in Chapter 61 designation.
12. The Board reviewed a memo regarding upcoming All Board Meeting dates and noted that they had no agenda items to suggest at this time.

At 7:28 p.m., on a motion by Cashin and seconded by Reynolds, the Board voted unanimously to adjourn.

At 7:28 p.m., on a motion by Reynolds and seconded by Cashin, the Board voted unanimously to enter into Executive Session with the intent of not returning to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

**Roll Call:**

Voting yes: Reynolds, Cashin

Voting no: None

Motion passes unanimously.

Respectfully Submitted,

Carlene Millett,  
Assessor's Secretary

## **List of Documents Viewed in Public Meeting of February 24, 2014\***

1. Minutes from meeting of 2/3/14
2. Monthly list of abatements for January, 2014
3. 2013 motor vehicle commitment #7, dated 2/26/14
4. 2014 motor vehicle commitment #1, dated 2/26/14
5. Gateway forms from the DOR website:
  - a. LA-5
  - b. Levy Limit
  - c. Schedule OL-1
6. FY 2015 Chapter 61 application for Kevin Knobloch, dated 12/20/13
7. Request from John Hoffman to allow late filed Chapter 61 application, received 2/24/14
8. Assessor's Fiscal Year 2015 budget request
9. 2013 Annual Report of the Assessors
10. Deeds and Building Construction for January, 2014
11. Invoices:
  - a. James Sewall Co, dated 1/31/14
12. Correspondence:
  - a. Information regarding Ellis ATB appeal
  - b. Article from the Boston Globe regarding Hawley Assessors vs. NEFF, dated 2/4/14
  - c. Memo regarding upcoming All Board Meeting dates, dated 2/20/14

**\*Documents are stored in their respective files in the Assessor's office.**