

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING
TOWN OF CHARLEMONT**

September 8, 2014

Members Present: Jacqueline Cashin; Chair, Sarah Reynolds, Karen LaClair.

The meeting was convened at 7:00 p.m.

1. The Board reviewed the minutes from their meeting of 8/25/14. On a motion by Reynolds and seconded by Cashin, the Board voted unanimously to approve the minutes as written.
2. The Board reviewed a bill for advertising from the Recorder. On a motion by Cashin and seconded by Reynolds, the Board voted unanimously to approve the invoice for payment.
3. The Board discussed the address of the Charlemont fairgrounds. It was noted that the E-911 records showed the address to be 54 Route 8A North. Discussion ensued as to whether the address should be changed to match the E-911 records or to keep it as Park Street. Reynolds felt that changing the address to Route 8A North could become confusing and cause emergency personnel and others attempting to find the address to turn left onto Route 8A North instead of continuing up the hill to the fairgrounds. Additionally, Reynolds pointed out that the sign at the bottom of the hill says Park Street. Millett agreed to contact E-911 Coordinator Carole Hall and see if it would be possible for them to correct the address on their end and assign a number on Park Street for it.
4. It was noted that their joint meeting with Dohn Sherman and the Selectmen was October 6th. It was discussed that Dohn had come in a few years back to discuss his father, Floyd Sherman's properties on Route 8A. Also, Dohn had complained that because the road to one of his father's properties was impassible, he should not be charged for a building lot. It was noted that their consultant at the time, Roy Bishop, did reduce the property substantially after the meeting with Mr. Sherman, although there was no documentation to indicate this. It was further discussed that much of the reason the property is impassible is due to the amount of vehicles, debris and general lack of upkeep of the property, which is not grounds for reducing the value of a property.
5. The properties of James Heist were discussed and it was noted that since Heist had passed away, they needed to determine whom to assess his properties to. Millett stated that she was able to determine that James' estranged wife, Sharon had filed an order in Probate but was unable to find any contact information on her. It was suggested to check with the Postmaster to see if she had any information.
6. The Board reviewed the warrant article for a computer. Millett noted she had submitted the article to the Select Board, as voted at their last meeting as the deadline to have them on the Special Town Meeting was today.
7. The Board reviewed a memo regarding the All Board Meeting on 9/22/14. It was discussed that every All Board Meeting scheduled, including this one, has been on the same evening as the Assessor's meeting, which precludes them from attending. Reynolds noted that she has mentioned this to a Select Board member in the past and that she will send an email to the Selectmen regarding this. It was pointed out that Tuesday evenings would be a good night as no Town Boards meet.
8. Various upcoming workshops were discussed. It was noted that Reynolds, Cashin and Millett would attend the What's New in Municipal Law workshop. LaClair reviewed information on the Course 101 class being offered in Hanover, and indicated she would try to attend.
9. Millett noted that the request for written return under oath to Robert Hunt had been returned with information on a shed on the property, and that Waldemar Demusz' signed for the certified mail, but had not returned the request.
10. The Board discussed the calculation of roll-back taxes. Millett stated that after reading the MGL explaining the formula on this and receiving an email from the DLS Law, she was somewhat confused as to how to calculate it. After discussion, the Board felt that the email was explaining the calculation of the roll-back when figuring the tax in a partial fiscal year.
11. At 8:12 p.m., on a motion by Cashin and seconded by Reynolds, the Board voted unanimously to adjourn their meeting.

At 8:12 p.m., on a motion by Cashin and seconded by Reynolds, the Board voted unanimously to enter into Executive Session with the intent to not return to open meeting afterwards, in order to deliberate on pending abatement and/or exemption applications.

Roll Call:

Voting yes: Cashin, Reynolds, LaClair
Voting no: None
Motion passed unanimously.

Respectfully Submitted,
Carlene Millett,
Assessor's Secretary

List of Documents Viewed in Public Meeting of September 8, 2014*

1. Minutes from Assessors meeting of 8/25/14.
2. Invoice from the Recorder, dated 8/31/14.
3. Email from E-911 Coordinator regarding Charlemont fairgrounds address, dated 9/7/14.
4. File and property record cards for Floyd Sherman properties.
5. Documentation regarding James Heist properties.
6. Warrant article for Assessor's Office computer, dated September 3, 2014.
7. Memo regarding All Board Meeting for September 22nd, dated 8/28/14.
8. Upcoming meeting/workshop notices:
 - a. MAAO Clerk's Meeting: 9/24/14
 - b. What's New in Municipal Law seminar: 9/25/14
 - c. MAAO 2014 Fall Conference: 10/23/14
9. Request for written return of property information letter, dated 8/25/14.
10. Return of property information request from Robert Hunt, dated 9/3/14.
11. Certified mail return receipt, signed by Waldemar Demusz, not dated.
12. Email from Donald Gorton; DLS Law regarding roll-back tax calculation, dated 8/27/14

***Documents are stored in their respective files in the Assessor's office.**