

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING  
TOWN OF CHARLEMONT**

**November 24, 2014**

**Members Present:** Jacqueline Cashin; Chair, Sarah Reynolds, Karen LaClair.

The meeting was convened at 7:05 p.m.

1. The Board reviewed the minutes from their meeting of 11/10/14. On a motion by Reynolds and seconded by LaClair, the Board voted unanimously to approve the minutes as written.
2. The Board reviewed and signed the following:
  - a. The warrant for 2014 motor vehicle commitment #6
  - b. Gateway tax rate forms
  - c. Monthly abatements for October and November, 2014.
3. The Board reviewed a letter to Doug Dean requesting that he submit a plan showing the amount and location of acreage that is currently in gravel use. On a motion by Reynolds and seconded by LaClair, the Board voted unanimously to sign and send the letter to Dean.
4. The Board reviewed the deeds and building construction report for October, 2014.
5. The Board discussed a request for property inspection of 502 South River Road. It was agreed the Board could do the inspection on Saturday, December 6<sup>th</sup> at 9:00 a.m. The Board instructed their Secretary to set this up with the property owner.
6. The Board reviewed a memo from the Selectmen regarding a walk-thru of the Town Hall to determine space needs.
7. The Board discussed their bi-annual salary and directed their Secretary to submit for their salaries.
8. At 7:19 p.m., on a motion by Reynolds and seconded by LaClair, the Board voted unanimously to adjourn their meeting.

At 7:19 p.m., on a motion by Reynolds and seconded by LaClair, the Board voted unanimously to enter into Executive Session in order to deliberate on pending abatement and/or exemption applications, with the intent to return to open meeting afterwards for their 7:30 appointment.

**Roll Call:**

Voting yes: Cashin, Reynolds, LaClair

Voting no: None

Motion passed unanimously.

At 7:22 p.m., the Board returned to open meeting.

9. Luke Goodrich attended the meeting to request that the Assessors allow a late-filed Chapter 61 application for John & Elizabeth Hobbs. Goodrich explained that he is representing the Hobbs estate and explained that both John and Elizabeth are deceased and that the heirs were not aware of the filing deadline. Goodrich explained that both the director of the DCR Service Forestry program and their Forester agreed to allow the late-filed application. After discussion, it was decided that the estate would switch to Chapter 61A for this year, as that deadline had not yet passed and there was no penalty for switching between chapters. After review of the Chapter 61A application submitted for the Hobbs estate, on a motion by Cashin and seconded by Reynolds, the Board unanimously approved the application.
10. Cashin informed the Board that she would not be able to attend the next meeting on December 8<sup>th</sup>. It was decided that if business was light, the meeting could possibly be cancelled.
11. At 7:35 p.m., on a motion by Reynolds and seconded by Cashin, the Board voted unanimously to adjourn their meeting.

Respectfully Submitted,  
Carlene Millett,  
Assessor's Secretary

**List of Documents Viewed in Public Meeting of November 24, 2014\***

1. Minutes from Assessors meeting of 11/10/14.
2. Warrant for 2014 motor vehicle re-commitment #6, dated 12/8/14.
3. Gateway forms LA-4, LA-3, LA-13, OL-1, Levy Limit, A-3, and the Tax Rate Recap.
4. Monthly list of abatements of real and personal property for October and November, 2014.
5. Monthly list of abatements of motor vehicle excise for October and November, 2014.
6. Letter to Douglas Dean regarding acreage in gravel use, dated 11/24/14.
7. Deeds for October, 2014.
8. Building construction report for October, 2014.
9. Property record card for 502 South River Road.
10. Memo from Select Board regarding Town Hall walk-through, dated 11/24/14.
11. Chapter 61B application for the Estate of John Hobbs, dated 11/24/14.

**\*Documents are stored in their respective files in the Assessor's office.**