

**MINUTES OF THE BOARD OF ASSESSORS PUBLIC MEETING
TOWN OF CHARLEMONT**

May 2, 2016

Members Present: Jacqueline Cashin; Chair, Karen LaClair, Anthony Ostroski. **Others Present:** Earl Bowen

The meeting was convened at 7:00 p.m.

1. The Board reviewed the minutes from their 3/28/16 meeting. On a motion by Cashin and seconded by LaClair, the Board voted unanimously to approve the minutes, as written.
2. Earl Bowen attended the meeting to check back on what the Board found out regarding his manufacturing status exemption. The Board stated that per Steve Doucette, at the DOR Manufacturing Division they had no listing for him as having applied for or received manufacturing status. The Board explained that Bowen needed to apply to the DOR a 355Q application for manufacturing status by January 1st in order to qualify for the following fiscal year. Bowen stated he didn't realize he needed to apply and that he would be applying for the manufacturing status and asking if the DOR would grant his status retroactive. The Board explained that they were not able to abate taxes retroactively, but if he provided documentation that the DOR agreed to allow him manufacturing status as of January 1, 2015, they could consider exempting his FY 2016 personal property taxes. Bowen then submitted a packet of information and specifications showing that he goes out to bid each year with the Franklin Regional Council of Governments to provide material for area town's roads. The Board explained that they could do nothing without documentation from the state certifying that he was registered with them as a manufacturer. Bowen questioned why he is just now receiving a personal property bill when he's been in business since 2004. The Board explained that they are always conducting ongoing cyclical inspections and often find things that had been missed in the past. It was also noted that the Board can use information such as Business Certificates with the Town Clerk to pick up new business personal property in town. Bowen thanked the Board for their time and asked them to provide him with Steve Doucette's number.
3. The Board reviewed the Fiscal Year 2017 GIS Internet Service Maintenance Agreement with CAI Technologies. On a motion by LaClair and seconded by Ostroski, the Board unanimously voted to sign the agreement.
4. The Board reviewed the Chapter 61 application from Molly Scott. It was noted that her plan was being amended for the 1.5 acre building lot that was recently removed. On a motion by LaClair and seconded by Ostroski, the Board voted unanimously to approve the application and sign the Notice of Action.
5. The Board reviewed and signed the following (Cashin motioned, LaClair seconded):
 - a. Warrant to the Collector for 2016 motor vehicle commitment #1A (as amended)
 - b. Monthly list of abatements for February and March, 2016.
6. The Board reviewed the deeds and monthly construction report for March, 2016.
7. At 8:02 p.m., on a motion by Cashin and seconded by LaClair the Board voted unanimously to adjourn their meeting.

At 8:02 p.m., on a motion by Cashin and seconded by Ostroski the Board voted unanimously to enter into Executive Session pursuant to General Laws Chapter 59, Section 60, in order to deliberate on pending abatement and/or exemption applications, and to discuss strategy with respect to litigation re: Town of Charlemont v. William Shea, et al., as deliberating during an open session may have a detrimental effect on the litigation, and with the intent to not return to open meeting afterwards.

Roll Call:

Voting yes: Cashin, LaClair, Ostroski

Voting no: None

Motion passed unanimously.

Respectfully Submitted,
Carlene Hayden,
Assessor's Secretary

List of Documents Viewed in Public Meeting of May 2, 2016*

1. Minutes from meeting of 3/28/16
2. FRCOG Invitation For Bids packet regarding Zoar Stone and Gravel, dated 4/1/15
3. Fiscal Year 2017 GIS Internet Service Maintenance Agreement, dated 4/5/16
4. Chapter 61 application for Molly Scott, dated 4/29/16
5. Notice of Action to Molly Scott, dated 5/2/16
6. Warrant to the Collector for 2016 motor vehicle commitment #1A
7. Monthly list of abatements for February and March, 2016.
8. Deeds for March, 2016
9. Building construction for March, 2016

***Documents are stored in their respective files in the Assessor's office.**