

**CHARLEMONT BOARD OF ASSESSORS
NOVEMBER 4, 2024 MEETING MINUTES**

CHARLEMONT ASSESSOR'S OFFICE

Members Present/ Participating:

Jacqueline Cashin: Chair, Anthony Ostroski, Karen Rau

Call to Order

Chair Cashin called the meeting to order at 6:30 p.m.

#1: Approval of Minutes

The Board reviewed the minutes from their 10/7/2024 meeting. On a motion by Cashin and seconded by Ostroski, the Board voted unanimously to approve the minutes, as written.

#2: Board Approval/Signatures

On a motion by Cashin and seconded by Ostroski, the Board voted unanimously to approve the following:

1. Warrant to Collector for conveyance tax due to sale & removal of Chapter 61A acres.
2. Assessor's Notice of Commitment to Accounting Officer for conveyance tax.
3. Monthly list of real, personal property & motor vehicle excise abatements for October, 2024.
4. Invoice from Elite Envelope & Graphics for Assessor's window envelopes.

#3: Board Discussion and Vote

1. Hayden told the Board that she had reached out to Catalis about a meeting to discuss the AP5 upgrade, however they are only willing to meet between 8:00 am -5:00 pm. Since the Board members all work during these hours, this time frame does not work for them. It was decided that since we have no interest in upgrading at this time anyway, we will just table it for now.
2. Cyclical inspections of properties; Rau reported that she found a small shed on the Lear property on Thunder Lane but upon checking, it ended up being on their improved parcel. She will re-visit the abutting vacant parcel to check for any structures.

Ostroski reported that he couldn't view the Rotima property on East Oxbow Road to check for buildings as it was posted. He will ask the property caretaker if she can get a picture.

The Board reviewed the deeds for September and October, 2024.

Adjournment

At 6:52 p.m. on a motion by Cashin and seconded by Ostroski, the Board voted unanimously to adjourn their meeting and enter into Executive Session for purpose #7; to comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements; to deliberate on pending abatement and/or exemption applications, which pursuant to G.L. Chapter 59, Section 60 are not open to public inspection, to sign the minutes from their last executive session meeting, and to not reconvene in open session afterwards. Roll Call vote: Cashin-Yes, Ostroski-Yes, Rau-Yes.

The next meeting will be the tax rate hearing on Monday November 24, 2024 at 6:30 p.m.

Respectfully Submitted,

Carlene Hayden,
Assessor's Clerk

Documents Viewed in Meeting of 11/4/2024*

1. Agenda for meeting of 11/4/2024
2. Minutes from the 10/7/2024 meeting
3. Warrant to Collector for conveyance tax, dated 10/9/2024
4. Assessor's Notice of Commitment to Accounting Officer for conveyance tax, dated 10/9/2024
5. Monthly list of real, personal property & motor vehicle excise abatements for October, 2024.
6. Invoice from Elite Envelope & Graphics for Assessor's window envelopes, dated 10/28/2024.
7. Property record cards for:
 - a. 15 Thunder Lane & Thunder Lane (Map 1, Parcel 1.1 and Parcel 2.)
 - b. 248 & 328 East Oxbow Road
8. Deeds for September and October, 2024.

***Documents are stored in their respective files in the Assessor's office.**