

**CHARLEMONT BOARD OF ASSESSORS
NOVEMBER 6, 2023 MEETING MINUTES**

CHARLEMONT ASSESSOR'S OFFICE

Members Present/ Participating:

Anthony Ostroski; Chair, Karen Rau

Members Absent:

Jacqueline Cashin

Call to Order

Chair Ostroski called the meeting to order at 6:30 p.m.

#1: Approval of Minutes

The Board reviewed the minutes from their 10/16/2023 meeting. On a motion by Ostroski and seconded by Rau, the Board voted unanimously to approve the minutes as written.

#2: Board Action/Signatures

After review, on a motion by Ostroski and seconded by Rau, the Board voted unanimously to sign the following:

1. Monthly list of abatements of real & personal property for October, 2023.
2. Monthly list of abatements of motor vehicle excise for October, 2023.
3. Invoice from Catalis Tax & Cama for progress billing on cyclical work.

#3 Board Discussion

8 of 58 abatement approvals. Hayden informed the Board that she had contacted DLS regarding their 8 of 58 application she had submitted on Gateway back in June for the tax bill sent to the DCR in error. She was informed that notification of the approval was sent to the emails provided on Gateway, which were the Board's emails, since they needed to sign off on it. Hayden said she will see if she can sign the form next time so they'll have her email as well, but she asked the Board to please forward any future approvals to her so she knows she can process the abatements.

Adjournment

At 6:39 p.m. on a motion by Ostroski and seconded by Rau, the Board voted unanimously to adjourn their meeting and enter into Executive Session pursuant to General Laws Chapter 59, Section 60, in order to deliberate on pending abatement and/or exemption applications and to not reconvene in open session afterwards. Roll Call vote: Ostroski-Yes, Rau-Yes.

The next meeting will be Monday December 4, 2023.

Respectfully Submitted,

Carlene Hayden,
Assessor's Clerk

Documents Viewed in Meeting of 11/6/2023*

1. Agenda for meeting of 11/6/2023
2. Minutes for meeting of 10/16/2023
4. Monthly list of abatements of real & personal property for October, 2023
5. Monthly list of abatements of motor vehicle excise for October, 2023
6. Invoice from Catalis Tax & Cama; 10/31/2023.

***Documents are stored in their respective files in the Assessor's office.**