

# **CHARLEMONT BROADBAND COMMITTEE**

**Wednesday, April 24, 2019 at 6:00 pm at Tyler Memorial Library**

**Attending: Bob Handsaker, Trevor Mackie, Doug White, Cheryl Handsaker**

**Missing: Mary Ellen Banks, Bill Tucci, Ken Hall**

**Guest: Dennis Annear**

Meeting called to order 6:02

- 1. Exterior site plan review for fiber paths and AC unit. Emergency Management Director and Broadband committee coordinated the work with the generator installation.**
  - a. Discussion of the exterior site plan.
  - b. Reviewed the basement layout and how the generator needs would be accommodated to get from the pass through to the panel.
  - c. Evaluated how to come into the town hall.
    - i. Through the wall of the town hall is preferred, below ground. We will run interior conduit on the west wall behind the active rack.
  - d. What needs to come in?
    - i. Conduit size - Two conduits for the generator - one 1" conduit and one 2 1/2" conduit
    - ii. Fiber conduit one at 4"
    - iii. Anything for AC?
- 2. Approval of minutes from 4/17/2019**
  - a. **ACTION TAKEN:** Minutes approved unanimously
- 3. Status of Make-Ready**
  - a. Railroad crossing discussions
    - i. Osmose representative communication regarding 2 of the 4 railroad crossings.

- ii. Bob has sent all of the railroad crossings and our identified some of our alternatives.
- iii. Discussion with state and town officials about any changes to the fiber design.
- iv. Schedule a meeting with state, local, and WG&E to discuss the railroad crossing.
- v. Consider changes for the four railroad crossing
- vi. Cheryl will contact PanAm to determine whether underground conduit is cheaper than the overhead lease
- b. New pole sets
  - i. Waiting on price comparison for underground
- c. Edge cases
  - i. Coordination is ongoing
- d. Bill Ennen will not be an advocate in the traffic calming project, we will continue to watch the schedules.

#### **4. Status of NEE**

- a. Selectboard has approved the draft plans for the construction of the NEE in the town basement.
- b. Description of work needs to be consistent regarding drywall needs.
- c. Town has approved the use of Andrea Wood for procurement.
  - i. Need to understand who is doing the procurement.
  - ii. Exterior site plans
    - 1. Easements
    - 2. Go to all boards
      - a. Planning board regarding setback
      - b. ConCom for river crossing
      - c. Historic Commission
      - d. All Boards as a courtesy

#### **5. Status of Distribution Network**

- a. No new updates

#### **6. Continue Drop Policy Discussion**

#### **7. Status of Wired West Refunds**

#### **8. Status of additional funding sources**

**9. Any other business not reasonably foreseen 48 hours in advance of meeting**

- a. Discussion of how any additional funding could be allocated.
  - i. Cheryl will start a document for advocacy
- b. Web initiative
  - i. ACTION TAKEN: Approve Cheryl to move ahead with a simple website for the project
    - 1. New website
    - 2. Listserv
    - 3. Branding experiment
    - 4. Bi-monthly updates at a minimum

Meeting adjourned: 8:35 PM