

CHARLEMONT BROADBAND COMMITTEE
PUBLIC MEETING NOTICE

Monday, April 29, 2019 at 6:00 pm at Charlemont Town Hall

Attending: Bob Handsaker, Trevor Mackie, Doug White, Cheryl Handsaker

Missing: Ken Hall, Mary Ellen Banks, Bill Tucci

Meeting called to order 6:02.

1. Approval of minutes from 4/24/2019

- a. ACTION TAKEN: Approved unanimously.

2. Status of Make-Ready

- a. Aerial easements - Easement descriptions for the neighbors. Bob showed an example of the easement map from New Salem which is very informal. How formal do the drawings need to be?
- b. Prepare next actions for exterior trenching
 - i. Written Description of the work
 - 1. Doug will write up the details of the exterior work for soliciting a bid.
 - ii. ConCom
 - 1. Estimate the distance from the river - between the 100 and 200' riverfront protection zones
 - 2. Bob will be meeting with the committee on Weds.
 - iii. Historic Commission
 - 1. Ask what we need to have to move forward with construction
 - 2. Cheryl will contact the Colis regarding next actions
 - iv. Planning Board
 - 1. Trevor will contact planning board ask about the order of application for the items
 - 2. Building inspector? Permits?
- c. Railroad Crossings

- i. 151 W. Hawley Rd - Current owners are not planning to take service at this time because they are planning to sell within a year.
 - ii. WG&E will send a representative out to review redesign options for the railroad crossings
 - iii. PanAm was contacted but did not respond with information. Cheryl will follow up regarding costs of underground RR crossing.
 - d. Slack loops
 - i. Trevor will continue to work on the slack loops in the existing design.
 - e. New pole sets received from WG&E
 - i. Review Heath Stage Terrace cost differential between overhead and conduit. Underground is approximately \$15,000 higher than aerial.
 - 1. Bob will reach out to Selectboard to schedule pole hearings
 - ii. Review Hawk Hill Road cost differential between aerial, partial conduit, and full conduit solutions.
 - 1. Fully underground is the least expensive solution, \$6000 less than fully aerial, \$8000 less than mixed solution.
 - 2. Trevor will contact Gordie Hathaway about trenching on Hawk Hill Road.
 - 3. Bob will run these least expensive options by Selectboard and Highway Department. We can get started as soon as we are ready with and IGA in place.

3. Status of NEE

- a. Contracting authority for the procurement is Town of Charlemont as recommended by Bill Ennen
- b. Order of construction - Should we do the conduit into the town hall before building the room? Committee agrees that these should be separate but we should try to schedule the exterior first to avoid rework on the interior wall.
- c. West Oxbow Road bridge work
 - i. Aerial work only - utility poles are being relocated and timing is summer 2020, which is the same as the broadband build out.

4. Status of Distribution Network

- a. IGA with Rowe - Maintenance costs remains an obstacle. The relocation costs of cables are a high risk concern.

5. Status of Wired West Refunds

- a. Trevor took a first pass at this - yay!
- b. Cheryl and Trevor will connect on this this week.

6. Any other business not reasonably foreseen 48 hours in advance of meeting

- a. Reviewed WG&E contract amendment for payment request of PPU report
- b. Bob will send approved contract to WG&E

Next Meeting: Monday 5/6/2019 @ 6 PM

Meeting adjourned 8:15