

CHARLEMONT BROADBAND COMMITTEE

Wednesday, May 15, 2019 at 6:00 pm at Berkshire Pizzeria

ATTENDING: Trevor Mackie, Bob Handsaker, Doug White, Cheryl Handsaker, Ken Hall

Missing: Mary Ellen Banks, Bill Tucci

Called to order 6:01

1. Approval of minutes from 5/6/2019

- a. **ACTION TAKEN:** Approved Unanimously

2. Status of Make-Ready

- a. Some of the applications from National Grid, Verizon are back and there are a few items they will be investigated.
- b. Town Counsel is reviewing National Grid contract
- c. Pole sets
 - i. Trevor spoke with Carlene and she will get owners names and mailing addresses to him.
 - ii. Cheryl will reach out to Grace Bird
 - iii. Bob will write a letter for the committee to review
 - iv. Cheryl will call Kathy about Hawlemont reservation
 - v. Cheryl will produce the envelope labels using mail merge
 - vi. Trevor will follow up about 64 Hawk Hill Rd. design and 25 Heath Terr map complete with WG&E.
- d. PDU Report reviewed
 - i. Savings of \$600/ home on drop costs for 16 homes on Heath Stage Terrace if we use aerial construction
 - ii. No changes to projected drop costs on Hawk Hill Road
- e. Town Hall Exterior
 - i. Historic Commission - Trevor will follow up with Historic Commission for a letter of approval, verbally agreed
 - ii. Planning board / ZBA

1. Joint application meeting set for June 4th. If needed, Doug can be possible backup. Application fee associated. Ask to waive the fee or pay only actual costs. Fees to be assessed to the EMD.
 2. Letter from BOS to approve the variance application.
- iii. Highway department
1. Spoke with Gordie/ WG&E work should be done May-September. New gravel vs existing fill. First cut through black top, road repair is required.
 2. Why cross the road twice on the Hawk Hill road?
 3. Trevor will follow up with WG&E & Bob will add to the agenda
 - a. Road crossing - can we avoid it
 - b. RR crossing follow up
 4. Road closure maximum is 10 mins but we will need to keep this open.
- iv. EMD & Fire
1. Road closures - planning for EMD and Fire Dept to connect regarding road closes.
- v. Police
1. Reached out but have not heard back
- vi. ConCom
1. RDA needs to be returned to the ConCom by next week. Bob will complete the RDA this week.
- f. Town Counsel
- i. No feedback on easement images.

3. Status of NEE

- a. Doug has some follow up questions and answers from Andrea
- b. Bid two different ways
 - i. Handpicked 3 or open to all
 1. Open to all but send it to local contractors intentionally
 2. Send it to local contractors
 - a. Todd Gerry

- b. Eric Dean
 - c. Russ Donelson
 - d. John Mooney
 - e. Justin Lively?
 - 3. Pre Bid meeting required
 - 4. Local contractors - notice in the Recorder, Charlemont website
 - 5. Consider a questions for the pre bid meeting
 - a. Ask about suitable AC units at the prebid meeting
 - 6. Schedule
 - a. Prebid meeting June 10th or after. Final award will follow.
- 4. Status of Distribution Network
 - a. No change
- 5. Continue Drop Policy Discussion
 - a. No change
- 6. Communication
 - a. Add to the BOS Agenda
 - i. Letter for the ZBA
 - ii. Sign the RDA
 - iii. Reverse 911 to Hawk Hill and Heath Stage and Deer Run
 - iv. On track for the pole info session on Thurs.
- 7. Status of Wired West Refunds
 - a. No news
- 8. Status of additional funding sources
 - a. We are eligible for apply for the ReConnect grant although the timeline is too tight and the reward may be low. Send background information to Selectboard for the AAR form - permission to proceed.
- 9. Any other business not reasonably foreseen 48 hours in advance of meeting
 - a. Hawley - no response. Ken will follow up with others.

Monday, May 20 at 6pm in the library

Meeting adjourned: 8:15