

CHARLEMONT BROADBAND COMMITTEE

Tuesday, July 2, 2019 at 6:00 pm at Charlemont Town Hall

ATTENDING: Bob Handsaker, Trevor Mackie, Doug White, Cheryl Handsaker

MISSING: Mary Ellen Banks, Ken Hall, Bill Tucci

Meeting adjourned at 6:05

1. Approval of minutes from 6/25/2019

- a. **ACTION TAKEN:** Minutes approved unanimously.

2. Status of Make-Ready

- a. Easement from Neighbors market still needed. Bob will stop by tomorrow to try to get this completed.
- b. Hawk Hill Rd / Heath Stage Terrace
 - i. Selectboard requested items at least 48 hours in advance if they need to vote.
 - ii. Doug will follow up with Andrea Wood regarding the procurement for Hawk Hill Road and Heath Stage Terrace.
 - iii. Bob will follow up with Kathy/ Select Board regarding procurement moving ahead
 - iv. Plan to put the conduit on the opposite side of the existing utilities to avoid issues of damaging infrastructure and keeping costs down.
- c. Town Hall Exterior
 - i. ConCom will address the permitting tomorrow. Bob and Trevor will attend.
- d. National Grid, our language changes have been denied.
 - i. Broadband will go to the Select Board to discuss the changes.

3. Status of NEE

- a. Justin Lively met with Bob this morning to review the scope of the basement.
 - i. Fire Door needed?

4. Status of Distribution Network

- a. Railroad redesign
 - i. No update
- b. Edge Cases with Heath were discussed with WG&E. Look at various solutions for these. Meeting next Tuesday.

5. Continue Drop Policy Discussion

- a. Drop policy TBD, focus on the distribution network.
 - i. Cheryl will generate a draft, minimum sentence - pure distribution network
 - ii. Broadband committee will discuss network extensions as a secondary policy.

6. Communication

- a. Rowe has lit up one FSA! 75% take rate.
- b. Heath receives 1.5 million for additional make-ready

7. Status of Wired West Refunds

- a. An additional request was sent to WW this week.

8. Status of additional funding sources

- a. Cheryl will reach out to see if there are any grant opportunities through the library to expand broadband in town.

9. Any other business not reasonably foreseen 48 hours in advance of meeting

- a. Discussion of the letter sent to the Select Board from Hawley Selectman Hussain Hamdan.

Next meeting on Tuesday, July 9 at 6PM.

Meeting Adjourned 7:55 pm.