

CHARLEMONT BROADBAND COMMITTEE

Monday, October 7, 2019 at 6:00 pm at the Tyler Memorial Library.

Attending: Trevor Mackie, Bob Handsaker, Mary Ellen Banks, Doug White,
Cheryl Handsaker

Guest: Phil Banks

1. Approval of minutes from 9/23/2019

a. **ACTION TAKEN:** Approved Unanimously

2. Review of meeting notes from 9/30/2019 (informational only)

a. Corrected for communications.

3. Status of NEE

a. Status of Obear contract

i. No update.

4. Status of Make-Ready

a. Status of utility applications

i. Two outstanding applications from Grid.

b. Town Hall Exterior

i. Danek will come to a site kickoff meeting tomorrow, Tuesday, at 5 pm.

c. Railroads

i. Long Bridge

1. No update

ii. Tower Road

1. Pole Hearing status: Approved by Select Board this evening.

iii. South River Road

1. Received copy of the VZ application from WG+E. Application has been filed.

iv. West Hawley Road residence

1. Trevor talked to Chris Gray and gave him information. Chris will try to get back to us in three weeks or so. He thinks he can help with a design for a solution.

v. Eagle One contract?

1. Notes from Eagle One have been reviewed.

2. Should we hire Eagle One based on the documentation provided?

3. We discussed with Select Board and they approved us signing a contract with Eagle One at our discretion as the MLP.

vi. Traffic Calming

1. Doug did a review of the four applications that intersect with the DoT traffic calming project work. The precise intersection of work pole-by-pole was difficult to determine, but he will prepare a summary. Bob will follow up with an email to National Grid, WG+E, Mass DoT and EOHED requesting that we get a reconciliation of the work to be done, schedule, and billing.
2. Bob will copy all of the B2s and related forms to the shared drive.

5. Status of Distribution Network

- a. Decision on design Heath Stage Terrace and Hawk Hill Rd.?
- b. We discussed with Select Board and they will put Heath Stage Terrace on their agenda for two weeks from tonight (Oct 21).

6. Project Schedule Update

- a. Schedule was reviewed. Bob will look at the dependencies in more detail to confirm proposed timeline.

7. Project Finance Update

- a. Status of additional funding sources
- b. General update
 - i. Finance committee met with us and was satisfied with the work done on budget. We could do work in June as long as the check is cut in the next fiscal year.

8. Continue Drop Policy Discussion

- a. Review of existing policies as available.
 - i. Not yet available.

9. Communication Notes

- a. Outreach to Heath Stage Terrace and Hawk Hill Rd.
- b. Bob will notify residents that Select Board will discuss this in two weeks time.
- c. Mary Ellen reports we received 30 likes on Facebook this week.

10. Status of Wired West Refunds

- a. Communications with folks without provided email contact information
 - i. No update.

Meeting adjourned 8:15pm.

Next meeting: Monday October 14 at 6pm.

Revised to Tuesday, October 15 at 6pm.