

## CHARLEMONT BROADBAND COMMITTEE

Monday, February 10 at 6:00 pm at the Charlemont Town Hall.

**ATTENDING:** Bob Handsaker, Doug White, Cheryl Handasker, Trevor Mackie (by phone)

**Missing:** Mary Ellen Banks, Ken Hall, Bill Tucci

### **1. Approve Minutes and Meeting Notes from Feb 3**

- a. **ACTION TAKEN:** Approved unanimously

### **2. Status of NEE**

- a. Update on Construction Progress
  - i. Electrical inspection was scheduled for 11AM Friday. Was this complete?
  - ii. Expect work to be complete soon

### **3. Status of Make-Ready**

- a. Status of utility applications
- b. Town Hall Exterior
- c. Railroads
  - i. Long Bridge -
    - 1. Rewrite of the statement of work, expected very soon.
    - 2. Cheryl will follow up with James Taylor regarding revised SOW changes in anticipated cost.
  - ii. Tower Road
  - iii. South River Road
    - 1. Verizon - no costs on the poles for make-ready.
  - iv. West Hawley Road residence
- d. Bridges
  - i. Slack Loop review/ additions

### **4. Status of Distribution Network**

- a. Status of the distribution contract
  - i. Design revision - Cheryl will follow up
  - ii. Design revision - Bob went to WG+E on Wednesday.
  - iii. Draft procurement for Friday - Cheryl will follow up
- b. Next actions on design Heath Stage Terrace and Hawk Hill Rd. following Select Board decision.
- c. Status of edge cases
  - i. Heath
    - 1. Doug's prepared IGA language is amended to include the annual payment of the pole leases.

2. PPU report is expected tonight
3. Warner Hill Rd - Quote from WG&E - \$1000 for design work, expecting this to be done very soon.

**5. Project Schedule Update**

- a. Project plan review

**6. Project Finance Update**

- a. Payments/ Income of Broadband project
- b. Status of additional funding sources
  - i. RDBG - Cheryl will send the grant information, in a synthesized form if possible
    1. Hut electronics

**7. Communication Notes**

- a. Workshop planning? Not addressed
- b. Wired West communications with folks without provided email contact information- not addressed

Meeting adjourned 7:10 pm