

CHARLEMONT BROADBAND COMMITTEE

Monday, March 2 at 6:00 pm at the Charlemont Town Hall

ATTENDING: Bob Handsaker, Doug White, Cheryl Handsaker, Trevor Mackie by phone

MISSING: Mary Ellen Banks, Ken Hall, Bill Tucci

1. Approve Minutes and Meeting Notes from 2/17/2020

- a. **ACTION TAKEN:** Meeting Notes approved unanimously.

2. Status of NEE

- a. Update on Construction Progress
 - i. Make ready

3. Status of Make-Ready

- a. Make-ready progress
 - i. In progress but we want to recommend not the most conservative path.
 - ii. WG&E have suggested a daily check in
- b. Town Hall Exterior
- c. Railroads
 - i. Long Bridge
 1. Phone call with Osmose. Reached out to Pratts regarding easement. In general supports the effort but would like these moved. Osmose says neither helps or hurts for these purposes. Crossing would remain on the public way. We expect a conversation early this week.
 2. Updated specifications for the proposal. Roughly 12' back from pavement, 7' from the curb/ driveway. Guy 1' from curb. 1/100 of an acre.
 3. Bob contacted the town to see how much the W. Oxbow folk were compensated.
 4. Change order may be needed, depending on the timing of the agreement. Time would be needed to negotiate with the railroad.
 5. Reevaluate next week or before the pre-bid conference.
 - ii. Tower Road
 1. No update.
 - iii. South River Road
 1. No update.
 - iv. West Hawley Road residence
 1. No update.

4. Status of Distribution Network

- a. Status of the distribution network construction procurement

- i. Procurement Package
 - 1. Should appear in COMMBUYS on Weds, 3/4
- ii. Design
 - 1. Return from PVC, WG&E in review and will have it to review by tomorrow.
- b. Path preparation

Discussed with WG&E whether these could be bid as an IGA or as procurement support. They will let us know.

 - i. Heath Stage Terrace
 - ii. Hawk Hill Rd.
 - iii. Warner Hill Rd.
- c. Status of edge cases
 - i. Heath
 - 1. Print a clean copy of the IGA and recommend it to the Selectboard.
 - a. ACTION TAKEN: Recommend to the Select Board - unanimously approved.
 - ii. Rowe
 - 1. No action taken.

5. Project Schedule Update

- a. Project plan review
 - i. Concerns over National Grid make-ready and road conditions. Grid is working with Gordon Hathaway to do make-ready on pavement until conditions improve. If National Grid leaves town, then we will have a significant schedule impact.

6. Project Finance Update

- a. Payments/ Income of Broadband project
 - i. No update.
- b. Status of additional funding sources
 - i. RBDG was discussed with Select Board and is moving forward.

7. Communication Notes

- a. Workshop planning?
 - i. No update
- b. Wired West communications with folks without provided email contact information
 - i. No update

Next meeting March 9, 2020 @ 6PM

Adjourned 7pm to join the Select Board meeting