

## **CHARLEMONT BROADBAND COMMITTEE**

**Monday, July 27, 2020 at 6:00 pm**

**ATTENDING: Bob Handsaker, Trevor Mackie, Doug White, Ken Hall, Mary Ellen Banks, and Cheryl Handsaker**

**MISSING: Bill Tucci**

**GUESTS: Valentine Reid**

### **1. Approve Minutes and Meeting Notes from 7/20/2020**

- a. ACTION TAKEN: Vote to approve the minutes of 7/20/2020
  - i. Trevor - yes, Doug - abstain, Mary Ellen-yes, Ken- abstain, Cheryl-yes, Bob-yes

### **2. Board Membership**

- a. ACTION TAKEN: Vote to recommend Valentine Reid as a member of the Broadband Committee and special town employee of such committee.
  - i. Trevor - yes, Doug - yes, Mary Ellen-yes, Ken- yes, Cheryl-yes, Bob-yes

### **3. Status of NEE**

- a. Bob Obear has been in there and believes he is complete.
- b. Boxed coolant line, raked the back but hole is not filled in.
- c. Gives us the paint/ paint color for the walls.
- d. Building inspector will be notified to close the permit. Signed copy will be required to close the permit and cut the check.
- e. Paperwork for the items
  - i. HVAC unit
  - ii. Watt hour meter

### **4. Status of Make-Ready**

- a. Long Bridge
  - i. WG&E Tom Broderick has given the project to a full WG&E employee, Fran.
  - ii. Waiting on drawings from WG&E and send these to Dave Thomas, EagleOne.
  - iii. Trevor identified a historical memo on the Verizon permit. Trevor and Bob will follow up on Friday.
- b. Tower Road
  - i. On Friday WG&E checking on whether they can do the pole sets in house. Bob will follow up tomorrow.
- c. West Hawley Road residence

- i. Chris got back to Trevor but he is swamped. Is there a streetlight we can hang it on? Contacted GCET but we could not use this type of system but Trevor will follow up to see if the cost is cheaper.
- d. Town Hall Exterior
  - i. No update.
  - ii. Generator is the next action on the town hall exterior. Bob is connecting with Dennis Annear.
  - iii. Conduit should be put in now to get it up and out of the room. Coordinate with Sarah and Dennis. Dennis is 6-8 pm is there.
- e. Heath Stage Terrace
  - i. Bob has signed the TriWire contract, routed to Sarah for signature.
  - ii. TriWire wants a walkout and WG&E to update plans.
- f. Hawk Hill Rd
  - i. Diane Clowes engineer for National Grid has been in town and sketching the design.
  - ii. Poles have been set to minimize road crossings.
  - iii. Grid is trying to make our connections easy to build.
  - iv. Bob to compare to CAD drawing
  - v. National Grid will go out to Verizon to move the lines to the poles as well.
  - vi. Trevor will reach out to resident about VOIP phones
- g. Warner Hill Rd.
  - i. 8 am meeting with Gordie & Tom Danek on Weds.
  - ii. Arrange material delivery and staging area.
  - iii. Perhaps the fairgrounds? Old burn dump, if it is still town property.
- h. Rowe IRUs
  - i. No update.

## 5. ISP/ NO Contact

- a. Update on contract and amendment draft
  - i. Rich Carnall will talk with John Leary about the next steps
  - ii. RBDG electronics orderings and lead time but would like a NO agreement in place.

## 6. Drops

- a. Update on drop policy review
  - i. Fold in language on residential sharing

1. Cheryl will incorporate the changes and Valentine.

## **7. Project Finance Update**

- a. 2021 budget update
- b. Status of additional funding sources
  - i. RDBG
    1. Approved and announced
  - ii. Non-governmental source
    1. Publicly available website to look at status 2018 all of Massachusetts.  
Might not be a good pool of money. Not sure if available to the municipality

## **8. Project Schedule Update**

- a. Project plan review
  - i. Try to be ready for a Sept 30 start date.
  - ii. Outreach kickoff as soon as we are ready.
  - iii. Provide us with the website build prior to going live, shake it down before it goes live.

## **9. Communication Notes**

- a. Wired West closure
  - i. No update.

## **10. Any other business not reasonably foreseen 48 hours in advance of meeting**

- a. Pole hearing for Laurel Lane
  - i. Recommending a slack loop there.
  - ii. Pole hearing tonight with BOS.
- b. Before going live, we should set up some way to go to 'hyper care' model around the time signups are announced.

Next meeting: Monday. Aug 3, 2020 @ 6PM

Meeting adjourned: 6:56 pm