

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Trevor Mackie, Valentine Reid, Mary Ellen Banks, and Cheryl Handsaker

MISSING: Ken Hall, Doug White

1. Approve Minutes and Meeting Notes from 11/9/2020

- a. **ACTION TAKEN:** Trevor - yes, Cheryl-yes, Bob-yes, Valentine - yes, Mary Ellen - yes

2. Status of Make-Ready

- a. General
- i. Bob has sent payments sent for the missing three poles for WG&E
 - ii. Phoenix has completed all but 11 poles, plan to finish Tuesday next week and have coordinated with the traffic calming to work around this item.
 - iii. Scheduling Osmose with Bill Ennen
- b. Railroads
- i. TriWire will be in town 11/17 for the kick-off of the distribution network.
- c. West Hawley Road residence
- i. Design change suggested - need to eliminate the additional cable. Trevor will reach out to Bob to discuss.
- d. Town Hall Exterior
- i. Tom Danek was at the town hall. Most work was completed by the town. Graded the area around the fiber vault, he was building up the area around the vault with grass seed.
 - ii. Will come back to put in the asphalt.
- e. Town Hall Generator
- i. No update.
- f. Hawk Hill Rd
- i. Is currently in front of the ConCom on 12/2/2020.
- g. Warner Hill Rd.
- i. Trevor, Bob, and Scott Randall filled the holes.
 - ii. Danek Excavation
 1. need to seed the lawns
 2. Needs to pull the mule tape through for a continuous pull
 3. Charlemont Highway dept paved the road cut in exchange for the culvert installation work.
 4. WG&E will inspect tomorrow.

3. ISP Contact

- a. Recommended to the Select Board and expect this to be signed
- b. Letter was drafted and sent to the Select Board to sign as recommended by Town Counsel.

4. Hub Electronics

- a. Waiting on the active BOM from WG&E

5. Drops

- a. One-pager is complete and was distributed at town meetings along with other packets.

6. Presubscription Prep

- a.

7. Project Finance Update

- a. 2021 budget update

- i. Budget approved as presented at Special Town Meeting. Enterprise Fund created and approved.

- 1. Raise and appropriate is correct, but income is planned to offset.
- 2. Positive reception at STM

- ii. State House Notes borrowing was done for \$500,000 on Nov 10.

- b. Status of additional funding sources

- i. Non-governmental sources

- ii. CARES Act Funding

- 1. Withdrew from this opening

- iii. RBDG Grant

8. Project Schedule Update

- a. Things are looking good at this time.

9. Communication Notes

- a. Plan on ISP announcement