

## **CHARLEMONT BROADBAND COMMITTEE**

**ATTENDING: Bob Handsaker, Trevor Mackie, Mary Ellen Banks, Ken Hall, Doug White, Valentine Reid, and Cheryl Handsaker**

### **1. Approve Minutes and Meeting Notes from 12/7/2020**

- a. **ACTION TAKEN:** Cheryl=yes, Bob=yes, Valentine - yes, Mary Ellen - yes, Doug - yes, Trevor=yes, Ken - abstain

### **2. Status of Make-Ready**

- a. General
  - i. Unclear if MBI has completed the make-ready
  - ii. Utility ride-out starts tomorrow
- b. Railroads
  - i. No update.
- c. West Hawley Road residence
  - i. Bob has been in touch with Chris Gray regarding the project. No follow up on this item. Bob will follow up. Photo sent.
  - ii. Follow up from Bob Briggs for recommendation to contact a staff member of Access Plus
  - iii. Ham radio folks were contacted and recommended some equipment.
  - iv. Val reached out to Greenfield's wireless utility, will follow up this week.
  - v. Bob will reach out to Doug Norton.
  - vi. Cheryl will ask Bill Tucci.
- d. Town Hall Exterior
  - i. Nothing has been completed as of Saturday AM.
  - ii. Bob will follow up with Tom Danek
- e. Town Hall Generator
  - i. Nothing has been completed.
  - ii. No return call from Dennis Annear.
- f. Hawk Hill Rd
  - i. ConCom hearing is scheduled for Weds.
- g. Warner Hill Rd.
  - i. No invoice has been received, Charlemont wants to document the continuous pull string installed.
- h. South River Rd.
  - i. Niles Tree Service has submitted an estimate of \$8600. Estimate seems high but Trevor will follow up and ask about scheduling.

### **3. Distribution Network**

- a. Waiting on the completion of the rideout.
- b. Trevor will follow up with Bill Harker re: TriWire.

### **4. Hub Electronics**

- a. WG&E will be back to work on the passive rack on Wednesday
- b. Passive BOM is coming through as an IGA, which needs a new signatory.
- c. Clarify signatory for broadband contracts via docusign
- d. Active BOM invoice received.

**5. Drop Contract**

- a. Change of signatory for the Selectboard
- b. Check on the updated PPR, Bob will follow with the 24 Burrington
- c. WG&E cross-referenced our PPR report vs the Assessors database. Some new buildings that should be added to the design.
- d. Half a dozen need investigation

**6. Subscription Campaign**

- a. Route 8A North / Mohawk Road Names
- b. Photos have been sent to WG&E
- c. Amy & Lynn & Bob will meet on the bank account regarding Stripe
- d. Marketing ideas sounded good
  - i. Bob will call Kristie regarding

**7. Project Finance Update**

- a. Discussed at the BOM meeting, another tranche of money after new year.

**8. Project Schedule Update**

- a. Distribution network start date
- b. WG&E Schedule

**9. Communication Notes**

- a. Focus on the PPR report
- b. Newspaper Opinion piece

**10. Any other business not reasonably foreseen 48 hours in advance of meeting**

- a. Outage report questions/ follow up for future remediation steps / prevention?
- b. Call next week with the calls with the towns.

Next meeting December 21, 2020 @ 6PM

Meeting adjourned: 6:58 pm