

CHARLEMONT BROADBAND COMMITTEE

Monday, Jun 7, 2021 at 6:00 pm

ATTENDING: Bob Handsaker, Mary Ellen Banks, Valentine Reid, Doug White, and Cheryl Handsaker, Trevor Mackie.

MISSING: Ken Hall

1. Approve Meeting Notes from 6/1/2021

- a. **ACTION TAKEN:** Cheryl-yes, Bob-yes, Valentine - yes, Mary Ellen - yes, Trevor- yes, Doug-yes

2. Status of Make-Ready

- a. West Hawley Road residence
 - i. No update.
- b. Town Hall Generator
 - i. Danek will be installing the pad
- c. Hawk Hill Rd
 - i. No update
- d. Pole replacements Shunpike
 - i. Next action, perhaps adding an additional guy. Vegetation trimming.

3. Distribution Network

- a. General Update
 - i. Testing started today.
 - ii. TriWire has
- b. Insurance update
 - i. Has been added to the Selectboard agenda

2. Hub Electronics

- a. Walk-through was held on Friday.
 - i. Emergency Management Department needs to be load tested
 - ii. Document emergency procedures.
 - iii. Is there surge protection on the equipment?
- b. Keys were distributed.

4. Drops

- a. For underground installations
 - i. the team always provides a Plan B, if the conduit cannot be used
 - ii. Release to construction the free ones
 - iii. Of the five locations who were over, three have approved moving forward
 - iv. FSA 02 will be moving ahead
- b. MDUs (South River Rd condos, Heath Stage Apartments, 122 Main, Woodland Park)
 - i. South River Rd - have scheduled
 - ii. Heath Stage Apts, 122 Main - hopefully will be scheduled this week
 - iii. Woodland Park

- c. Schedule for all FSA 01 go-live installations
 - i. Friendlies cannot be started before acceptance.

5. Commercial Pricing

- a. Status and next actions
 - i. Reviewed proposal from Val. Based on feedback, Val will do a second draft, incorporating some ideas from Plainfield's commercial pricing document. We discussed that resale should be allowed. And language about how if actual usage turns out to exceed our estimates we will adjust.

6. Subscription Campaign

- a. Outreach update & next actions
 - i. ATM prep
 - 1. Val will print one pager and timeline
- b. Subscription Update
 - i. 50% take-rate so far
- c. Data Privacy - no update

7. Project Schedule Update

- a. No update

8. Project Finance Update

- a. No update

Meeting adjourned, 7:30p