

CHARLEMONT BROADBAND COMMITTEE PUBLIC

Monday, July 12, 2021 at 6:00 pm

ATTENDING: Bob Handsaker, Mary Ellen Banks, Doug White, Ken Hall, and Cheryl Handsaker

MISSING: Trevor Mackie and Valentine Reid

1. Approve Meeting Notes from 7/6/2021

- a. **ACTION TAKEN:** Mary Ellen - yes, Doug-yes, Cheryl- yes, Bob- yes

2. Status of Make-Ready

- a. West Hawley Road residence
 - i. Upfront cost for solution has not changed
 - ii. The new proposal includes \$80/ month of monitoring and maintenance
 - iii. Could we get this as time & materials? Yes, but monitoring would not be included.
 - iv. Bob will follow up with WCF / Access Plus regarding final design and options for reducing monthly expenses.
- b. Town Hall Generator
 - i. Significant concern about this delay. No pad is in place as of today. Customers could be coming online by next week.
- c. Hub Meter
 - i. Explore the cost of the electricity vs keeping the room at a higher temperature
 - ii. Check on the meter in the town hall in conjunction with the generator installation
- d. Shunpike
 - i. No update

3. Distribution Network

- a. Six friendlies installed 22-24th of July. Service installations are looking more like Aug 2. All commitments based on the date of the final acceptance of FSA 01 by the town.
- b. Meeting on redundancy connections scheduled for Thursday midday

4. Drops

- a. Underground Drops requiring communication
- b. MDU Status: South River Rd condos, 122 Main, Woodland Park
- c. FSA 01 Friendlies prioritize, plan to send to WCF on July 13
- d. Cold Drops
 - i. Requested a cold drop price list from WG&E for all installations

5. Commercial Pricing

- a. The Commercial Pricing Policy has been sent for review to the Select Board and the Broadband Committee.
- b. **ACTION TAKEN: Accept the changes to the draft commercial pricing policy for recommendation to the Select Board.**
 - i. Mary Ellen - yes, Doug-yes, Cheryl- yes, Bob- yes, Ken- yes
- c. Reaching out to Businesses individually, many have been contact and we need to circle back.

6. Subscription Campaign

- a. Subscription Update
 - i. 380 hot drop subscribers (53.15%)
- b. Data Privacy
 - i. No update.

7. Project Schedule Update

- a. Expected completion FSA 01, July 19
- b. Friendlies week July 22-24th
- c. Public installations

8. Project Finance Update

- a. Bob called Sen. Hinds office regarding how the federal money could be disbursed. Can we access this money now while we are still in construction?

9. Any other business not reasonably foreseen 48 hours in advance of meeting

- a. Hawley Wireless Service experienced an outage this week
- b. Planning celebration for network launch

Meeting adjourned 6:57

Next meeting July 19 @ 6PM