

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Mary Ellen Banks, Doug White, Valentine Reid, Trevor Mackie, and Cheryl Handsaker

MISSING: Ken Hall

1. **Approve Meeting Notes from 8/23/2021**
 - a. **ACTION TAKEN: Approve meeting notes**
 - i. **Val-yes, Mary Ellen - yes, Doug-yes, Cheryl- yes , Trevor- yes, Bob- yes**

2. **New meeting date/ time?**
 - a. **New meeting day/ time?**
 - i. **NO, join the Select Board meeting, in progress, at 7PM.**

3. **Status of Make-Ready**
 - a. West Hawley Road residence
 - b. Town Hall Generator
 - c. Shunpike

4. **Distribution Network**
 - a. Construction Update
 - b. Resiliency Planning - WCF is prompting us to get a monthly second passive circuit for the backup for redundancy. Smallest amount of service for e-911 on a month to month basis.
 - i. **ACTION TAKEN: Recommend the town purchase the least expensive service that will support e-911 because MBI is not natively redundant.**
 1. **Val-yes, Mary Ellen - yes, Doug-yes, Cheryl- yes , Trevor- yes**
 - ii. **ACTION TAKEN: Recommend to the town that Charlemont accept the design services for long-term redundant solution.**
 1. **Val-yes, Mary Ellen - yes, Doug-yes, Cheryl- yes , Trevor- yes**
 - c. Hub Monitoring

5. **Drops**
 - a. MDU Status: South River Rd condos, 122 Main, Woodland Park, Mohawk Park
 - b. Underground Drops requiring communication
 - i. Johnson Rd address

6. **Commercial Pricing**
 - a. Status and next actions
 - i. Berkshire Pizzeria - no form complete.
 - ii. Zoar Outdoor - no update
 - iii. Country Aire - Doug has reached out to Country Aire regarding pricing., No form completed yet.
 - iv. Service level for redistribution - any business that will redistribute service needs to be at the Large/ redistribution level (5 seat price point is the same as WCF Pro).

- v. Wells Provisions
 - 1. Val, Doug and Bob will meet to discuss next actions
- vi. Complete the estimate form: <https://forms.gle/qY4pS2t174cJH8Vy5>
- vii.

7. Subscription Campaign

- a. [Subscription Update](#)
- b. Data Privacy
 - i. Review policy

8. Project Finance Update

9. Any other business not reasonably foreseen 48 hours in advance of meeting

Meeting adjourned 7:05pm to join the Select Board.