

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Mary Ellen Banks, Valentine Reid, Ken Hall, Doug White, and Cheryl Handsaker

MISSING: Trevor Mackie,

1. Approve Meeting Notes from 9/13/2021

a. **ACTION TAKEN:** Approve minutes from 9/13/21

i. **Val-yes, Doug-yes, Cheryl- yes, Bob- yes, Mary Ellen - yes, Ken - abstain**

2. Review 9/20/2021 Informational Notes for public posting

a. Reviewed

3. Status of Make-Ready

a. West Hawley Road residence

i. Power is available on the pole - unsure if this is unmetered

ii. Cheryl will reach out to WCF about who we should

b. Town Hall Generator

i. No update

c. Shunpike

i. No update

4. Distribution Network

a. Construction Update

i. Discussed the TriWire bankruptcy. TriWire has stated that they intend to complete the contract.

ii. Consider asking TriWire to come before the Select Board to confirm intentions.

b. Resiliency Planning

i. No QoS follow up

ii. No acknowledgment of the request for backups.

iii. Working meeting planned for Monday, Oct 4

c. Hub Monitoring

i. No update

5. Drops

a. MDU Status:

i. South River Rd condos

ii. 122 Main

iii. Woodland Park

iv. Mohawk Park

1. Discussed empty mobile home space and agreed that the drop policy applies as it was an occupied site with a meter in the past.

b. Underground Drops requiring communication

i. Johnson Rd address

6. Commercial Pricing

a. Cheryl will send the address

7. Subscription Campaign

a. [Subscription Update](#)

b. Data Privacy

i. [Review draft policy](#)

1. ACTION TAKEN: Approve privacy policy.

a. **Val-yes, Doug-yes, Cheryl- yes, Bob- yes, Mary Ellen - yes, Ken
- yes**

8. **Project Finance Update**

a. A meeting with Unibank is planned for tomorrow.

Meeting adjourned at 7 PM to join the Select Board meeting.