

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Mary Ellen Banks, Ken Hall, Doug White, Cheryl Handsaker, and Trevor Mackie (tardy)

MISSING: Valentine Reid

1. Approve Meeting Notes from 11/8/2021

a. ACTION TAKEN: Approve Meeting Notes from 11/1/2021

- i. Cheryl- yes, Bob- yes, Doug - yes, Ken - yes, Mary Ellen - yes

2. Review Informational Meeting Notes from 11/15/2021

a. ACTION TAKEN: Approve Meeting Notes from 11/1/2021

- i. Cheryl- yes, Bob- yes, Doug - yes, Ken - abstain, Mary Ellen - yes

3. Status of Make-Ready

a. True-up update

- i. No update
- ii. Open make-ready issues
 - 1. Ledge Lane, Mountain Rd pole licenses
 - 2. Warner Hill Rd.

b. West Hawley Road residence

- i. No update with apologies

c. Town Hall Generator

- i. Generator is in place on the pad.
- ii. Next step is to connect the propane to the generator

d. Additional Verizon pole application status

- i. In progress

4. Distribution Network

a. Construction Update

- i. The physical construction is winding up, splicing remains the issue to complete the network.
- ii. Splicing complete in FSA 04, but testing is delayed for at least a few weeks waiting on testers to be available.

b. Resiliency Update

- i. Northern Ring is meeting regularly
- ii. Minimum requirements have been agreed upon by all 5 NR towns.

c. Prioritization of VOIP traffic

- i. Charlemont has asked for a timeline and next steps.

d. Hub Monitoring/ Emergency Response

- i. No update. Next action is for town and committee to discuss.

5. Drops

a. MDU Status: South River Rd condos, 122 Main

- i. South River Rd condos - waiting on splicing, grounding and NIDs

- b. Underground Drops requiring communication?
 - i. Two underground connections that had been dropped have been added to the schedule.

6. Commercial Pricing

- a. Doug has reached out to a couple of businesses to confirm that the service will not be redistributed.

7. Subscription Campaign

- a. [Subscription Update](#)

8. Project Finance Update

- a. Planned for next week: Construction update
- b. Accounting reports are expected in the middle of each month, including November.

9. Internet speed optimization

- a. Additional reports have been requested and will be sent for network operations.

10. Any other business not reasonably foreseen 48 hours in advance of the meeting

- a. EBB - recent infrastructure bill includes updates to the EBB program moving this to the ACP program.
 - i. Public comment is currently open and has a shortened timeline.
 - ii. Amounts are changing from \$50 to \$30/month as well as modifying criteria for qualifications

Next meeting Monday, November 29 @ 6 PM

Meeting adjourned 7:00 PM to join the Select Board meeting