

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Bob Handsaker, Cheryl Handsaker, Mary Ellen Banks, Trevor Mackie, Valentine Reid

MISSING: Doug White, Ken Hall

1. Approve Meeting Notes from 2/23/2022

ACTION TAKEN: Motion by Trevor, seconded by Mary Ellen.

- i. Bob - yes, Mary Ellen - yes, Cheryl-yes, Trevor-yes

2. Status of Make-Ready

- a. True-up update
 - i. No update
- b. West Hawley Road residence
 - i. No update
 - ii. Appointment with the planning board, March 17th at 7:30 to discuss the wireless bylaw
- c. Additional Verizon pole application status
 - i. There has been an additional application for additional poles. All payments have been paid, including application #5324
- d. Mountain Rd pole relocations
 - i. This is complete!

3. Distribution Network

- a. Construction Update
 - i. FSA03 Construction is complete, splicing complete
 - ii. FSA02 Still in testing, still scheduled to be complete by the end of next week.
 - iii. FSA 04 99% complete for validate, punchlist remaining
 - iv. Ongoing insurance for the warranty period after completion due to the re-execution of the contracts out of bankruptcy. Trevor will follow up with other towns in a similar situation.
 - v. Dumpster has been removed from Fairgrounds
 - vi. Inventory is being done for the remaining construction materials.
 - 1. WCF will buy back some materials but the smaller lengths will become the property of the town.
 - 2. The empty spools may have value. Val will follow up with Parks & Rec.
- b. Resiliency Update
 - i. Charlemont is opting for the e-Big solution.
 - ii. Charlemont is moving ahead with the grant for the 5% town.
 - iii. Request the hourly rate for the Nokia's professional services, and another for WCF professional services.
- c. Hub Monitoring/ Emergency Response Update
 - i. Val has followed up with WCF.

4. Drops

- a. At least one location in FSA 04 was missed. Ask WCF to run a report.

5. Commercial Pricing

- a. No update

6. Subscription Campaign

- a. [Subscription Update](#)

7. Project Finance Update

- a. Committee reviewed the FY23 enterprise fund budget.

ACTION TAKEN: Recommend to the Select Board the proposed Enterprise Fund budget for FY23. Motion by Cheryl, seconded by Trevor.

- ii. Bob - yes, Mary Ellen - yes, Cheryl-yes, Trevor-yes, Val- yes

8. Internet speed optimization

- a. No update.

9. Any other business not reasonably foreseen 48 hours in advance of the meeting

- a. Exhibit G from WCF - Agreed the start date of the ISP agreement based on our Go Live Date 8/16/21, ends 8/16/24.

- b. Invitation for an interview with Regional Plan Association (RPA) in New York City

- i. No one is available to participate

- c. Cheryl completed the USDA survey related to ReConnect grant

- d. Bracket Challenge- should we participate?

- i. ACTION TAKEN: Charlemont can participate if there is no cost to the town and WCF assumes all liability for the promotion. Motion by Cheryl, seconded by Val.

- 1. Bob - yes, Mary Ellen - yes, Cheryl-yes, Trevor-yes, Val- yes

- e. Remote meetings after April?

- i. Bob will follow-up with BOMB

Next meeting: March 23 @ 6:30

Meeting adjourned 8:20