

CHARLEMONT BROADBAND COMMITTEE


ATTENDING: Bob Handsaker, Mary Ellen Banks, Cheryl Handsaker, Trevor Mackie

MISSING: Ken Hall, Doug White

1. Approve Meeting Notes from 6/29/2022

- a. ACTION TAKEN: Bob - yes, Mary Ellen - yes, Trevor - abstain, Cheryl- yes

2. Review and Update Drop Policy

- a.  Drop and Subscription Policies
- b. Committee discussed including the dates for the end of the subsidies and amended the date of new construction to be consistent with the approval of the final network design.
- c. ACTION TAKEN: Moved to amend the drop policy as modified by the committee.
 - i. ACTION TAKEN: Bob - yes, Mary Ellen - yes, Trevor - yes, Cheryl- yes

3. Distribution Network

- a. Construction Update
 - i. Construction is not quite closed out although the meetings have been discontinued
- b. Resiliency Update
 - i. Equipment might be expected in September - October
 - ii. Colrain continues to the lead in terms of getting this complete.
 - iii. Verizon secondary backhaul in Charlemont has been discussed but the amendment has not yet been approved.
- c. Hub Monitoring/ Emergency Response Update
 - i. Emergency response policies need to be posted on the town website.

4. Drops

- a. Status and next actions
 - i. West Hawley Road residence
 - 1. Awaiting the Verizon license, survey scheduled for September 7
 - ii. 60 South River Road
 - 1. Due to delays in receiving equipment (trencher), construction date is now 7/28 and 7/29
 - iii. 410 Legate Hill Road, new connection request
 - 1. New construction in 2019 on existing lot, not currently on distribution network design. Recommendation is to treat this as a structure missed in our design due to timing. Town will pay for cost of distribution network modifications, normal drop policy applies. Utilities are overhead.
ACTION TAKEN: Approved to make the connection to 410 Legate Hill Rd as described above.
 - a. Bob - yes, Mary Ellen - yes, Trevor - yes, Cheryl- yes

5. Commercial Pricing

- a. Discussed installation estimates for some businesses
- b. Commercial customers receive an additional consultation at no cost from WCF.


6. Project Finance Update

- a. Current year close is anticipated to be a surplus of approximately \$36,900
- b. ARPA money has been received by Charlemont but not yet moved to Broadband.
- c. Numbers expected to Bill Ennen for final denominator for the close out.

7. Subscription Campaign

- a. [Subscription Update](#)

8. Communication / Outreach

- a. Drop Subsidy Outreach
 - i. Poster for distribution:  2022-08-31 Subsidy Poster
- b. ACP Outreach update

9. Request magnets - as we missed the deadline of July 7.

10. Consider inviting others to become members? Consider reducing the membership to get a quorum?

Next meeting, August 3 unless a quorum cannot be confirmed. If that is the situation, we will move the meeting to the last week in July.

Meeting adjourned at 7:30 PM.