

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Doug White, Bob Handsaker, Trevor Mackie, Mary Ellen Banks, Ken Hall (joined late)

MISSING: Cheryl Handsaker

1. Approve Meeting Notes from 9/8/2022

- a. ACTION TAKEN Motion by Trevor, seconded by Mary Ellen. Trevor: yes, Doug: yes, Bob: yes, Mary Ellen: abstain.

2. Drops

- a. Status and next actions
 - i. WCF will schedule most of the remaining undergrounds for next week. At least six are on the list, possibly another two if WCF sends costing and they are within the subsidy amount.
 - ii. Still working to schedule a meeting to get a written policy for drops going forward.

3. Distribution Network

- a. Construction Update
 - i. Distribution network is done. Bob approved network for final acceptance and paid the remaining invoices.
- b. Resiliency Update
 - i. WCF met with the Northern Ring. Nokia initial design meetings were completed. WCF is working to finalize the high-level design and to produce a high-level project schedule. WCF is suggesting that the Northern Ring evaluate a proposal to "roll up" the existing MBI contracts and use MBI for backhaul, but we don't know what the cost of this aggregated MBI backhaul would be. We need a deadline to decide.
 - ii. All switching equipment for the Northern Ring is in (was planned to arrive in October).
 - iii. Bob should reach out to AccessPlus to ask Verizon to evaluate using our conduit to enter the basement as part of our pre-order process.
- c. Hub Monitoring / Emergency Response Update
 - i. Bob set up paper billing with SensoredLife.
 - ii. Possibly do some winterization of the hub - other towns have had issues with mouse activity, especially in the prefab huts.

4. Commercial Pricing

- a. Status and next actions
 - i. No updates

5. Project Finance Update

- a. Status and Next actions
 - i. EOHED drop true up money was received.

- ii. Bob received paperwork for final closeout of the EOHEd grant, this is in progress.
- iii. Bob went over spreadsheet on cash projections and expected long-term borrowing.
- iv. Also discussed total projected project costs (roughly \$3.4M).

6. Subscription Campaign

- a. [Subscription Update](#)
- b. Discussion about eRATE and whether the schools might connect.

7. Communication / Outreach

- a. No updates.

Next meeting Thursday, October 6 at 6:30

Meeting adjourned, 8:25 PM