

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Doug White, Trevor Mackie, Mary Ellen Banks, Cheryl Handsaker

MISSING: Bob Handsaker, Ken Hall,

1. Approve Meeting Notes from 9/21/2022

- a. ACTION TAKEN: Motion by Mary Ellen, seconded by Doug. Trevor: yes, Doug: yes, Cheryl: abstain, Mary Ellen: yes.

2. Drops

- a. Drops moving along, 13 cold drops remaining and a handful of 'straggler' hot drops. Some undergrounds are moving.

3. Distribution Network

- a. Construction is complete. The EOHEd grant has been closed and all monies have been received by the town.
- b. Resiliency Update - WCF is looking at a 1/23 completion. We have received at least one weekly update.
- c. Hub Monitoring/ Emergency Response Update - Cheryl attended the All Board Meeting hoping to resolve the open issues with the Emergency Management Director but he was not in attendance. Sarah will reach out.
- d. New Highway Superintendent- Committee recommended that we reach out to the new highway superintendent to let him know where we have buried fiber.
 - i. Warner Hill Rd - mark the area with additional flags and survey annually in the spring.
 - ii. Heath Stage Terrace
 - iii. Ledge Lane
 - iv. Road Crossing on N. River Rd for a long drop.
 - v. 60 South River Rd.

4. Commercial Pricing

- a. Most businesses are online and activated.
- b. We said we'd check in after 6 months - should we be planning for this check on some of these properties?

5. Project Finance Update

- a. Group reviewed the notes on the financing meeting with Treasurer, MLP, and Unibank.

6. Subscription Campaign

- a. [Subscription Update](#)

7. Communication / Outreach

- a. A resident suggested that we send a press release to celebrate the close of construction and the healthy take rate.
-
- 8. Any other business not reasonably foreseen 48 hours in advance of the meeting
 - a. Performance degradation - several members of the broadband committee reported significant degradation in performance last week. The three of us who performed speed tests were getting 30-40 Gbps down and slightly more up. Each member should call Tech Support to report the degradation of service.

Next meeting, October 20 @ 6:30

Meeting adjourned 7:35 pm