

CHARLEMONT BROADBAND COMMITTEE

ATTENDING: Mary Ellen Banks, Bob Handsaker, Lora Fulton, Trevor Mackie, Ken Hall, Cheryl Handsaker

MISSING: Doug White

1. Approve Meeting Notes from 2/23/2023

- a. ACTION TAKEN: Motion by Lora, seconded by Mary Ellen. Lora: yes, Trevor: yes, Cheryl: yes, Mary Ellen: yes, Bob - yes

2. Operations

- a. Budget and Financing
 - i. Bob is meeting with the Finance Committee and Select Board tomorrow.
 - ii. Bob reviewed the questions in the previous budget and reviewed the operating budget
 - 1. Debt service has been explained. The final we are using in the budget is a worst case scenario.
 - 2. Currently using retained earnings. There are items in the budget where we can pick up this in other ways: using a different financing model, CAF 2 monies, backhaul cost reduction.
 - iii. ACTION TAKEN: Motion by Lora, seconded by Ken to accept this draft budget to present to the Select Board and Finance Committee. Lora: yes, Trevor: yes, Cheryl: yes, Mary Ellen: yes, Bob - yes, Ken- yes
- b. Long-term contract status
 - i. Bob has shared the contractual updates.
 - ii. Bob shared the 'cost savings' spreadsheet.
 - iii. Bob will meet with WCF tomorrow at 3Pm to discuss.
- c. Update on Northern Ring Resiliency project
 - i. Backhaul proportions of the backhaul costs at 25% of total backhaul.
 - ii. Should we pay for 3 separate backhaul agreements?
 - iii. Rates and terms will need to be provided in writing.
 - iv. LLD is ready to be built, some changes in configuration will be requested.
- d. Plume box policies
 - i. No update
- e. Update on West Hawley Rd residence
 - i. Was supposed to be installed yesterday. Bob will check with WCF.

3. Consider outreach to increase subscription rates

- a. Consider something for the spring?

- b. Survey or questionnaire to the unsubscribed?

Next meeting, March 14 at 7PM

Meeting adjourned, 7:57 PM

- c. ACTION TAKEN: Motion by Lora, seconded by Ken to adjourn. Lora: yes, Trevor: yes, Cheryl: yes, Mary Ellen: yes, Bob - yes, Ken- yes