

CAPITAL PLANNING COMMITTEE MEETING – CHARLEMONT TOWN HALL

October 22, 2018

Present: Tracy Hall, Tony Walker, Ron Smith, Frank Mooney; also present – Town Administrator Peg Dean

1. The meeting was called to order at 6:06 p.m. by the Chair, Tracy Hall.
2. The minutes of the August 14, 2018 and October 10, 2018 meetings were reviewed and approved.
3. The Committee reviewed drafts of Inventory Forms presented by Tracy Hall. Some of the columns were re-ordered, and other columns' names were changed. See attached for the revised form.
4. It was decided to send to each department a list of questions that would be asked at their interview with the Committee.
5. The requests from the Ambulance Department were reviewed.
6. The next meeting was scheduled for November 6, 2018.
7. The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

Ronald Smith

Documents viewed:

Proposed Inventory Form

Ambulance requests

This document is a draft until approved by the Capital Planning Committee.