

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

August 22, 2022

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The meeting was called to order at 6:30 P.M. by Select Board Chair Daniel Girard. Select Board member Marguerite Willis, and Valentine Reid, along with Administrator Sarah Reynolds, also attended the meeting. This meeting was conducted in person and via telephone conference.

1. Barbara Beall was presented to the Board by Conservation Commission member Thorne Palmer. Ms Beall, if appointed, would fill in the 5th seat on the Commission. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Reid – yes, to appoint Barbara Beall to the Conservation Commission as recommended. Ms Beall was qualified for office during the meeting.
2. Administrator S Reynolds reports:
 - The Town is losing its current Town Hall Custodian for personal reasons. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Reid – yes, to authorize the Administrator to proceed to offer the position the next person interviewed.
 - The Green Communities projects will be finished after this week and will be checking to see if the Town Hall boiler will qualify for a future Green Communities project.
 - The comment period for the Planning Report has ended. The final report was distributed to the Board. The next step is for the Board to vote to accept the report during their next meeting.
 - One comment regarding the Hazard Mitigation Plan was received. The Plan will go to FEMA and to MEMA for review and then back to the Town for sign off. The Administrator will draft a letter of appreciation to the people who worked on the Mitigation Plan.
3. The Board received the draft Zoning Revisions and suggested they be split into individual articles at Town Meeting. The Executive Secretary will contact the Planning Board with this suggestion.
4. Bob Handsaker, Broad Band Committee Chair, attended the meeting to provide the Board with a general status update. 453 households have been activated and the drops are being finished. The Committee is working on a letter that the Town will send to EOEHF asking for funding from the EOE Grant. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Reid – yes, to request Grant Funds in the amount of \$280,000.
5. The Chair of the Hawlemont School Committee, Kenneth Bertsch reported that one boiler in the school will be repaired, and the cost will come out of the school's regular budget. The school is looking into less costly alternatives to heat the building.

6. Planning Board member Gisela Walker attended the meeting to inform the Board that there is going to be a shuffle of Planning Board members. The Planning Board recommends the Select Board appoint Andy Mueller to the position now vacant due to the resignation of Carlene Hayden. As the Planning Board recommendation was not on the agenda, the Board will consider the appointment during their next scheduled meeting.
7. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Reid – yes, to schedule their future meetings on August 29th, Sept. 12th and 26th
8. The Board will be attending the Planning Board meeting on September 1st to discuss the draft zoning changes.
9. The Board will vote the date for the Special Town Meeting for the zoning revisions during their next meeting as it is not an item on their current agenda.
10. A FAQ for Town Meetings will be created as a 1-page handout.
11. The Board agreed they need to know how quickly the Recreation Infrastructure funds need to be spend and are hoping they will be able to put some of the funds away until ready to use. Some funding may be used for the Fairgrounds, possibly up to \$100,000 with most of the funds going to purchasing the Willis property on Main St.
12. The Town has not received any feedback from the Volunteer handout that was available during the special town meeting. Mr. Reid stated that Bob Handsaker, Tom Campbell have shown interest in serving on the Bylaw Code Committee.
13. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Reid – yes that the Bylaw Code Committee will consist of 5 members and Mr. Reid will reach out to the above volunteers to see if they are truly interested in serving.
14. The Select Board received resignations from Carlene Hayden and Daniel Miller from the Planning Board. The Board unanimously voted, Ms Willis – yes, Mr. Girard – yes, Mr. Reid – yes, to accept the resignations with regret.
15. Mr. Reid informed the Board that he will be following up with the Solar Studies program at UMass and will report the details to the Board.
16. The Board unanimously voted:
 - Vendor warrant 2206 for \$157,009.90, 2205 for \$18,422.17
 - Payroll warrant 2206 for \$18,312.88, 2205 for \$11,281.15
 - 5-23-22, 6-6-22, 7-21-22 minutes
17. Business being concluded, the meeting was adjourned at 8:47 P.M.