

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

October 24, 2022

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The meeting was called to order at 6:30 P.M. by Select Board Chair Daniel Girard. Select Board member Marguerite Willis, and Valentine Reid, (via telephone) along with Administrator Sarah Reynolds, also attended the meeting. This meeting was conducted in person and via telephone conference.

1. Chair Girard stated that the Town has received a response from the Northfield Ambulance Department regarding Charlemont not willing to pay their intercept invoice since Charlemont does not have an intercept agreement with Northfield. Administrator S Reynolds will forward the response to the Town Attorney and contact the Ambulance Director to see if he has further information regarding the correspondence.
2. Administrator S Reynolds reports:
 - The Hazard Mitigation Plan update has been approved by FEMA/MEMA now The Select Board needs to vote to adopt the plan. The Board unanimously voted, Mr. Girard – yes, Ms Willis – yes, Mr. Reid – yes, to adopt the Hazard Mitigation Plan update.
 - The Charlemont Inn went to Land Court on October 13th. \$56,519 is owed to the Town. The court gave the Inn until May 1st, 2023, to come up with the amount owed
 - On attending a webinar regarding Transportation Grants it was found that the Town does not qualify.
 - The Charter/Bylaws webinar spoke about bylaws and acceptances of Chapters.
 - Applied for a MIIA grant and included equipment for the Transfer Station and Highway Department for a total of \$5,476.20
 - Three appointees for the Agricultura/Forestry Commission: John Hoffman, Sonny Crawford, and Jared Bellows. The Board unanimously voted, Mr. Girard – yes, Ms Willis – yes, Mr. Reid – yes, to appoint all three to the Commission.
3. Ms Willis reported on the walk through both buildings at Hawlemont Elementary School. The slate roof on the High School Building needs repair as it leaks, a cost analysis will be conducted regarding additional insulation as was suggested for additional heating fuel savings, the fire control panel is very old and will need to be replaced, the boilers may need to be replaced but are researching what type of boilers, solar and wind power alternatives were discussed.
4. Robert Handsaker, Broad Band Committee Chair, attended the meeting to report that the construction is wrapping up and activations are being finished hopefully by November.

5. Kenneth Bertsch, Hawlemont School Committee Chair reported that estimates for a new pellet boiler came in high, slate will need to be removed to repair the roof on the high school building, the \$118,000 over billed to the Town will not likely be returned to the Towns as it paid for some items that were not budgeted. There are 95 students at Hawlemont, 52 from Charlemont, 10 from Hawley and 33 from other schools.
6. The Board will be reviewing job descriptions during their meeting on Friday.
7. The Board discussed the creation of a fireworks bylaw. They discussed a bylaw versus a procedural letter handed out by the Fire Chief. Administrator S Reynolds will speak with the Fire Chief for his input. The Fire Chief will be invited to the next Select Board meeting to discuss fireworks with the Board.
8. The Board unanimously voted to approve/approve and sign:
 - Vendor warrant 2315 for \$18,367.022,
 - Payroll warrant 2315 for \$10,314.32, 2314 for \$14,758.27
 - 9-12-22 and 9-26-22 Select Board minutes
 - Assessor's Secretary vacation request
 - Friday, November 25th as a paid holiday for employees
9. Business being concluded, the meeting was adjourned at 7:50 P.M.

Respectfully submitted

Approved by:
Charlemont Select Board

Kathy A Reynolds
Executive Secretary

This document is to be considered a draft until signed by the Select Board.

Documents viewed by the Board:

- Weekly warrants
- Assessor's Secretary vacation request
- Select Board minutes
- Letter from Northfield Ambulance
- Northampton's fireworks bylaw