

MINUTES OF THE SELECT BOARD MEETING
Town of Charlemont
Goodnow Town Hall

January 3, 2023
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The meeting was called to order at 6:30 P.M. by Select Board Chair Valentine Reid. Select Board member Daniel Girard (via telephone) with Administrator Sarah Reynolds, also attended the meeting. This meeting was conducted in person and via telephone conference.

1. The first appointment of the meeting was with Interim Police Chief Jason Pelletier to conduct a 6-month evaluation with a possible appointment to Chief.
2. The Interim Chief was asked if he had a chance to review a draft Chief of Police job description. Interim Chief Pelletier stated that his only comments were to correct some typos and add a few “per department Policy” to the document. These suggestions will be provided to Town Administrator S Reynolds who will produce a final job description to be considered at the next scheduled Select Board meeting.
 - Interim Chief Pelletier stated that he feels good overall for the last 6 months in this position. He took over during one of the busiest times and felt overwhelmed for a little bit but has a handle on the position now.
 - Interim Chief Pelletier stated that his future goal is to increase his administrative capabilities. His goal for the future of the Police Department is to see it succeed and to retain and recruit officers.
 - Mr. Girard stated that he has stayed in touch with Interim Chief Pelletier and he is open to requests from citizens and the Select Board.
 - Mr. Reid stated that he is not familiar with Interim Chief Pelletier’s work but spoke with the former Police Chief who spoke only positive things.
 - The Board unanimously voted, Mr. Girard – yes, Mr. Reid – yes, to lift or remove Interim from Interim Chief Pelletier’s title and make him permanent Police Chief.
3. It was explained that the list of items (including the status of each) before the Board was created so the next Select Board members knew what is going on with the Board. This list will be provided as a handout for the next Board. All agreed that the list is accurate and a good document except the deadline for the \$500,000 Recreation infrastructure funds will be updated and the time line for the Charlemont Inn will be added.
4. The Board unanimously voted to approve/approve and sign:
 - Vendor warrant 2324 for \$282,189.06 and 2323 for \$36,747.24
 - Payroll warrant 2224 for \$12,207.28 and 2325 for \$18,371.10
 - Fire Department Grant for \$10,354.04 to purchase portable radio support equipment, hoses, nozzles and valves and a hose tester

- 12-19-22 Select Board minutes

As this was Mr. Girard's last Select Board meeting, Mr. Reid took this time to thank Mr. Girard for his services to the Town and wished him the best in his future.

5. Business being concluded, the meeting was adjourned at 7:00 P.M.

Respectfully submitted

Approved by:
Charlemont Select Board

Kathy A Reynolds
Executive Secretary

This document is to be considered a draft until signed by the Select Board.

Documents viewed by the Board:

- Weekly warrants
- 12-9-22 Board meeting minutes
- Fire Department Grant contract
- Select Board list of items