

CHARLEMONT SELECTBOARD

NOTICE OF MEETING

Monday, January 22, 2024

6:00 pm

Town Hall Meeting Room

This meeting will be held in person and via telephone conference.

To attend the meeting by phone call: 1-425-436-6303 with access code: 240482#.

Appointments:

6:00 pm: Job Descriptions – Town Administrator, Assessors Clerk

6:15pm; Jason Pelletier and Karl Zimmerman- RE: new Police officer appointment

6:30 pm- Alcohol License Hearing – Haven of East Holdings LLC / DBA: Dirt Church Brewing Co. located at 31 Main Street Charlemont

Administrator reports:

- 1) Budget requests for FY 25
- 2) Franklin County Housing and Redevelopment Authority Loan Fund Report for Charlemont
- 3) Hawley Request for a February meeting about possible MBI application for broadband service
- 4) Representative Blais Meeting February 20th at 5 pm.
- 5) District Local Technical Assistance Request Forms from Franklin Regional Council of Governments.
- 6) Abandoned Housing Committee Request
- 7) South River Road Bridge Gil Engineering Proposal review and vote.

Liaison reports:

- 1) Town Clerk Hiring Committee – Recommendation from initial round of applicants.
- 2) Police Succession Follow up and vote on policy from Police Chief for second in command.

Agenda items:

- 1) East Oxbow Bridge Project, Selectboard Determination on Tree Removal and Trimming within the project layout.
- 2) Employee handbook changes to the conflict-of-interest law/ethics training links
- 3) Early Voting request from the Interim Town Clerk

Approve/sign/approve and sign:

- 1) Vendor Warrants and Payroll Warrants.
- 2) Minutes from January 8, 2024
- 3) Mass Cultural Council Grant FY24 \$11,000

Enter into executive session under exemption #7, to review confidential information on the Ambulance Billing reports and information related to The Health Insurance Portability and Accountability Act (HIPAA). Also, for reason #1 to discuss the reputation, character, physical condition, or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.