

CHARLEMONT SELECTBOARD
MEETING MINUTES
Monday, July 1, 2024, 6:30 pm
Via Conference call and in person, Town Hall Meeting Room

Members in attendance: Valentine Reid, Kim Blakeslee

Members absent: Jared Bellows

Others in Attendance: Sarah Reynolds, Star Atkeson

Valentine Reid opened the meeting at 6:30 PM

Administrator reports:

1) Traffic Safety Project report (including speed limit project and traffic calming follow up)

- Sarah spoke to Patrick Tierney DOT traffic division. He doesn't think it's realistic to get the village center down to 25 mph. But the Town can bypass them and send the request to Boston Dot. Boston will ask for data. The school speed signs do not record yet. Speed recorders are \$150 each. Sarah suggested asking for a traffic count which notes the class of vehicle and the speed. Val would approve of doing that, and suggested putting one on the east side and one on the west side of the village center.

Valentine Reid motioned to authorize Sarah up to \$400. To buy recorders for the village center. Kim Blakeslee seconded the motion. All in favor.

- The Board spoke about the status of the speed signs. There have been technical difficulties. Sarah hopes she can reprogram one to flash the words "slow down" when speeds are too high.
- The Board spoke about painting center lines. Kim pointed out that speed signs are needed on Legate Hill Road and Avery Brook Rd. Val asked Sarah to reach out to HWY to see if they know contractors who do lines. Legate Hill Road, Tower Road and Avery Brook Road.
- Another way to slow speeds could be to follow Andover's lead, residents put signs on their lawns. Val showed an example of a sign that Charlemont could use. Kim likes the idea. They could be made into magnets as well. Val will check on pricing.
- There are roads where state has approved speed limits. The stretch of W.Hawley Road to South River Rod is 40 MPH. That should be petitioned to change. When it was done there were no railroad stop signs. That could be done with a letter, without a speed study.
- Val emailed Sergeant Duga what the maximum distance between signs should be for police to be able to enforce it.

2) Adopted and subdivision roads project- research on roads found in work on town bylaws Project

- Sarah found a list of named and described Town roads from a 1944 Select Board meeting.
- During the subdivision road project, Sarah found a piece of the road that was not adopted by the town. Potter's Road extension did not exist when it was surveyed. Where

Potter's turns into the extension there is TRG and a swale, no culvert. That would need to be fixed. The Board would like to discontinue roads that no longer exist or do not belong to the town. Val will write up a list of roads that no longer exist in order to discontinue them.

2) Emergency Response Binder update

- There is a black binder entitled "What to do in an emergency" in the Town Hall meeting Room. The Board would like to have a digital copy with updated businesses and staff, and the current fire and police contact.

3) National Grid Vehicle Fleet Proposal

- ICF company could do the plan for the electrification of the town's vehicle fleet. Sarah did the intake call, and reported what vehicles we have. Charlemont is a green community. It's a little early, but they can keep the report. The report could help with grant funding for EV chargers in the future.

Valentine Reid motioned to have the Town Administrator participate in the National Grid Plan, and to leave it up to her to decide to drop out if the process becomes too onerous. Kim Blakeslee seconded the motion.

Liaison reports and actions:

1) Mosquito Table Talk exercise

- Val presented notes that he took at the Mosquito Table Talk exercise. The takeaway was that FRCOG needs more capability. Local BoHs are not equipped to do the amount of work the state wanted during covid.
- The Emergency binder should be digitized and organized. The communication avenues should be improved. Sarah suggested putting a notification in the newsletter that there are ways to opt in to be notified during an emergency response as people opt out after receiving robocalls. Otherwise, they do red banners on the website. Fire has a list of people on ventilators.

*** 2) Transfer station possible cameras to help with issues and bottle and can donations

Agenda items:

- Someone dumped garbage and objects in front of the transfer station gate. Hauling companies are not closing and locking the gate. There are fines for dumping trash. They will bring it up with Jared and bring back options and quotes together for cameras. Signs should be put up as well.
- The Bottle donation area goes to support school sports programs. Val proposed writing a letter to Shelburne asking that they donate the bottles to any school program, first come first serve, instead of limiting it to Mohawk Sports programs. Val will write up the letter.

1) Update new member on Route 8A Property and status update

- Val let Kim know what the situation was up at 180 Rte. 8A, that the owner's class II license was contingent on his compliance with the conservation commission's

enforcement order for car removal. He wants to send the conservation commission this letter and get a written response in return.

Valentine Reid motioned to send the letter to the Conservation Commission as written. Kim Blakeslee seconded the motion. All in favor.

2) Surplus 250 Anniversary Items (clothing, water bottles etc.) in Town Hall second floor Landing - deem surplus?

Kim Blakeslee motioned to deem the 250 anniversary items as surplus. Valentine Reid seconded the motion. All in favor.

- They will put the items in the hallway to give away, if they are not gone in a month they will bring it to good neighbors.

Valentine Reid motioned to Give the items out for free in Town Hall for one month, after August 1st to be brought to Good Neighbors. Kim Blakeslee seconded the motion. All in favor.

2) Recall Bylaw Selectboard Submittal Document

The select board has to vote to do the procedure to submit the recall bylaw to General Court. Val would like Jared to be in meeting. They will put it back on agenda.

3) Yearly Committee, Commission, Public Safety, appointments.

Valentine Reid motioned to appoint committees and commissions for one year. Due to concerns regarding an emergency services person, the emergency services personnel will be appointed for one month to expire at the end of July. Kim Blakeslee seconded the motion. All in favor.

4) Conway School Plans and Fairgrounds proposal

The board will bring home and read and bring back to include Jared Bellows. They'd like to set up a Fairground meeting with parks and rec Fairgrounds and the working group the Conway school consulted with in the beginning of August at the fairgrounds.

** 6) ESC Bike event special event application

Police have okayed it, will need to be approved by the next meeting. Emergency services are being coordinated. Since town roads are being used, they need to fill it out the special event permit. They will put it back on the agenda for July.

Unforeseen in last 48 hours: request for a removed piece of metal being used for a culvert on Warner hill road. Someone would like to take the vintage culvert.

Valentine Reid motioned to deem the culvert as surplus, and the removal can be first come first serve. The interested person should remove it themselves within 45 days. Kim Blakeslee seconded the motion. All in favor.

Approve/sign/approve and sign:

1) Payroll and Vendor warrants

Valentine Reid motioned to approve and sign the payroll 2449, 2450 and vendor 2452,2500, 2451,2452warrants. Kim Blakeslee seconded the motion. All in favor.

2) Minutes from June 17

Valentine Reid motioned to approve and sign the Minutes from June 17th, 2024. Kim Blakeslee seconded the motion. All in favor.

3) August 17th Adventure Race Special Event Application

Valentine Reid motioned to approve and sign the August 17 Adventure Race Special Event Application. Kim Blakeslee seconded the motion. All in favor.

Valentine Reid motioned to Adjourn at 8:22 Kim Blakeslee seconded the motion. All in favor.
The next regularly scheduled meeting will be held on July 15th, 2024.

Documents viewed at the meeting:

- Minutes of June 17, 2024
- Agenda for July 1, 2024
- Mosquito palooza tabletop Notes, Valentine Reid
- Mockup speed challenge sign, Valentine Reid
- Letter from Sergeant Ben Duga, Charlemont police department, request for FY2025 personnel appointments
- Letter dated 6/28/2024, from Dana Johnson, Ambulance director, requests for FY2025 personnel appointments
- List of Town Board members to be appointed by Select Board
- List of names and descriptions of public roads in Charlemont 1944
- Copy of Phase I Legate Hill Road subdivision plan, 1974. (Book 38, page 93)
- Copy of Phase II Legate Hill Road subdivision Plans (Potters Road)
- Letter dated July 1, 2024, from Select board Chair to Conservation Commission re: 180 8A compliance with enforcement order.
- Letter with map from Department of Agricultural resources dated June 11, 2024 re:covenant for 63 acres at 867 Burrington road.
- Copy of Letter originally to Deb Stone and Amy Furman, CSD from BonnieJo Radasch re: fairgrounds re:maintaining current building as a priority
- Copy of letter from Liz Bouyea re: fairgrounds recommendations in line with Conway School's proposal
- Email June 30, 2024, from Alexandru Oarcea re: interest in taking the Warner Hill culvert (old steam rig)
- KP Law update June 28, 2024 re: cannabis Host Community Agreements.
- Green Mountain Adventure racing association special event application 8/17-8/18/2024
- Letter to SelectBoard Chair from Francisca Heming MassDOT re: the Route 2 project through Charlemont.
- Letter From Valentine Reid to Franciska Heming May 13 ,2024 re: the Route 2 project through Charlemont.
- Direct Deposit Form