

CHARLEMONT SELECTBOARD
NOTICE OF MEETING
Monday, June 3rd, 2024, 6:30 pm
Via Conference call and in person, Town Hall Meeting Room

Members in attendance: Jared Bellows, Valentine Reid

Others in Attendance: Charlotte Dewey, Sarah Reynolds, Star Atkeson

Valentine Reid called the meeting to order at 6:30 PM

Appointments:

* **6:30 PM** – Charlotte Dewey to discuss underutilized properties grant

Charlotte let the Board know that she'd like to apply for a grant from the underutilized property program administered by the state and applied through the One Stop portal to potentially put a sprinkler system and/ or an elevator into the Charlemont Inn. She needs a letter from the town for the application.

The Board discussed this potential project as separate from the court case. They agree that this is for the good of the building (a centerpiece of the town) rather than for Charlotte. The Board would be happy to help with the letter. Charlotte said the cost of sprinkler systems including the required underground water tanks for towns that do not supply town water is @\$800,000.

Sarah drafted the letter.

Valentine Reid motioned to accept and sign the letter, as written. Jared Bellows seconded the motion. All in favor.

Administrator reports:

1) Mass works Grant Application for Zoar Road Update

The price has increased from \$410,000. to \$750,000, letters of support from Crabapple and Zoar outdoor were added to the package.

2) Shun Pike Porta Potties Pricing

The cost of the porta potties went up to \$720, for the 3-month use.

Valentine Reid motioned to accept the addendum to the porta pottie price increase. Jared Bellows seconded the motion. All in favor.

3) East Charlemont Cemetery stone wall repair.

The stone wall was fixed and paid for by the other person's insurance. The quote was well below other quotes and the contractor did a great job. The cemetery has funds, Sarah proposed getting a quote to fix the whole corner. There is currently no cemetery committee. The Board thinks it is fine to get a quote.

Liaison reports:

1) Liaison role discussion and definition for handbook / vote liaison policy.

The Board read Val's drafted policy for the handbook, which lays out the liaison responsibility as an information conduit to the full board, not as a supervisory position. In the future they would like to add a bullet point about the liaison role in an emergency.

Valentine Reid made a motion to accept the liaison policy as written, Jared Bellows seconded the motion. All in Favor.

Agenda items:

1) Board Priorities for next board:

This document lays out the priorities for the board. A new item was the possibility of setting town road speed limits. They will find out if it needs DOT approval. Perhaps having the Town Meeting approved bylaw will make the DOT portion easier. Sarah will talk to Francisca Heming, DOT, about it. Val would like to talk about painting center lines in some areas as well.

2) Letter to DOT for traffic calming project.

Valentine Reid motioned to sign the letter to massDOT, seconded by Jared Bellows. All in favor.

3) Chapter 90 Request from Highway Superintendent for Mountain Road

There is a section of Mountain Rd where pavement ends to South Heath Rd, which is a problem area in the winter, the road usually needs to be closed. HWY proposes to bring in stone, underlayment, and gravel to fix up the road and to fix drainage issues. Materials will cost a few hundred thousand dollars. There is chapter 90 money for the biggest problem areas, (which still leaves some reserve) and they can use infrastructure money, as well, for materials.

Jared Bellows motioned to accept the Highway Super's request. Valentine Reid seconded the motion. All in favor.

4) Special Event Application from Adventure Race A new race event with 125 people will happen in August. Everything is in order, but they need to do a DOT permit. The event application was sent to Police, Fire and Highway.

Unforeseen within last 24 hours: R2D2; Down River Canoe and Kayak Race; and the "Lazy River Float"

- R2D2 The Franklin Land Trust biking fundraiser should also have a DOT permit as there will be a lot of bikers in the streets and there have been serious injuries in the past. Sarah has corresponded with organizer and would like the Select Board to be on the call when she talks to them regarding the public safety piece.
- Down River Canoe and Kayak Race this is on June 22nd and the "awards" are planned to be behind Hawlemont. The school should be asked.
- "Lazy River Float" the latest date for this unverified, Facebook advertised event is July 13th. The river companies are willing to help if this turns into a real thing. The Board would like to put this on the next meeting's agenda.

Unforeseen within last 24 hours: Mountain View Rd and Potter's Road extension Change order re: grant amount.

Valentine Reid motioned by rule of necessity because of conflict of interest (property owned on road,) and because of quorum limitations, to authorize Jared Bellows to be signatory on the change order up to the amount of the grant for Mountain View and Potter's Road Extension. Jared Bellows seconded the motion. All in favor.

Approve/sign/approve and sign:

1) Payroll 2444, 2445, 2446 and Vendor warrants 2446, 2447

Valentine Reid motioned to sign vendor and payroll warrants. Jared Bellows seconded the motion. All in favor.

2) Minutes from May 13

Valentine Reid motioned to accept and sign the May 13 minutes as written. Jared Bellows seconded the motion. All in favor.

3) Vacation request from secretary to the boards

Valentine Reid motioned to accept Sec to Bds vacation request. Jared Bellows seconded the motion. All in favor.

Valentine Reid motioned to Adjourn at 7:18 PM seconded by Jared Bellows

Documents viewed at the meeting:

- Letter dated June 3, 2024, from Select Board to Underutilized Properties Program
- Letter dated May 13, 2024, from Select Board to Francisca Heming re: traffic calming project follow up concerns
- FRCOG Amendment #1 re: reimbursement of Expenses for Porta potties at Shunpike Rest Area summer 2024
- Minutes of May 13th, 2024
- Agenda for June 3, 2024
- Select Board Liaison policy for Town Departments voted June 3, 2024