

**MINUTES OF THE CONSERVATION COMMISSION
TOWN OF CHARLEMONT
PUBLIC MEETING**

August 5, 2015

Members Present

Ruth Cannavo
Douglas Forbes
Douglas Telling
Kathy Reynolds
Bill Harker

Members Absent

Douglas Johnson
Amy Chattin

Others Present

The meeting was called to order at 7:03 PM.

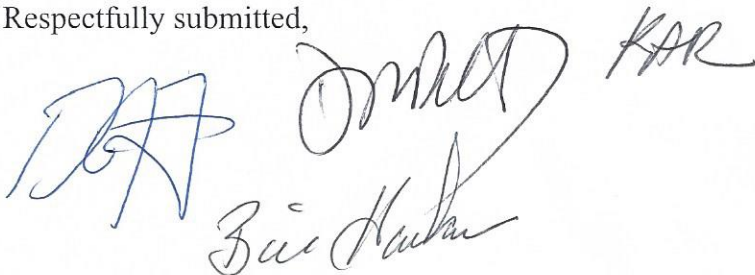
1. Minutes from the 6/3/15 and 7/1/15 meetings were reviewed and signed.
2. Harker made a motion to table the issue of reducing the required Commission membership to five until the 9/2 meeting. This was seconded by Reynolds, and unanimously approved.
3. A wetland restoration plan submitted by Bill Latrell of behalf of Anthony and Gisela Walker was reviewed. Reynolds made a motion to accept Latrell's report that restoration has been completed and the enforcement order of 7/10/13 has been fulfilled". This was seconded by Forbes, and unanimously approved. The Commission will send a letter to the Walkers indicating that the project is no longer under an enforcement order.
4. Mail was reviewed.

Discussion items:

5. September 16th was chosen for a training session from Mark Stinson, DEP.
6. Reynolds made a motion to research the cost and possible donors for a camera and surveyors tape to be used on site visits. Forbes seconded this motion, which was unanimously approved. Cannavo offered to donate her surveyors tape.
7. There followed discussion of logging along Rice Brook on the property of Brad Rice, which was brought to the attention of the Commission. Harker made a motion to write a letter to the property owner notifying him of the regulations regarding such activity. This was unanimously approved. As an abutter, Forbes recused himself from the discussion.
8. Harker mentioned that Mike Walsh has shown interest in joining the Commission if a vacancy should arise.
9. Harker made a motion to make the Secretary to Boards the Conservation Commission clerk and treasurer. This was unanimously approved.
10. Harker proposed the idea of a "policy booklet" that would explain protocol for site visits, sign-offs and other procedures.
11. It was determined that commissioners should report site visits completed, mileage, and permits approved to Carlene Hayden.

Business having been concluded, the meeting was adjourned at 8:00 PM.

Respectfully submitted,

The block contains three handwritten signatures in blue ink. The first signature on the left is 'Ruth Cannavo'. The second signature in the middle is 'Douglas Forbes'. The third signature on the right is 'Bill Harker'.