

TOWN OF CHARLEMONT
NOTICE OF VIOLATION OF TOWN BYLAW OR REGULATION

DATE OF THE NOTICE: _____ ISSUED BY: _____ TICKET NO: _____

NAME OF OFFENDER: _____

ADDRESS OF OFFENDER: _____

CITY/TOWN, STATE, ZIP: _____

OFFENSE: _____

VIOLATION OF BYLAW OR REGULATION (SPECIFY SECTION): _____

TIME AND DATE OF VIOLATION: _____ A.M. / P.M. ON: _____

ADDRESS OF VIOLATION: _____

SIGNATURE OF ENFORCING PERSON

ENFORCING DEPARTMENT

I HEREBY ACKNOWLEDGE RECEIPT OF THE FOREGOING CITATION:

SIGNATURE OF VIOLATOR

DATE OF ACKNOWLEDGEMENT

Unable to obtain signature of offender. Date mailed to violator: _____ This is a 2nd or subsequent offense.
The fine for this offense is \$_____. \$50.00 per offense; each day violation continues constitutes a separate offense.

YOU HAVE THE FOLLOWING ALTERNATIVES WITH REGARD TO DISPOSITION OF THIS MATTER:

1. You may elect to pay the above fine, either by appearing in person OR by mailing check, money order or postal note WITHIN TWENTY-ONE (21) DAYS OF THE DATE OF THIS NOTICE to the Town of Charlemont, P.O. Box 465, Charlemont, Massachusetts 01339. This will operate as a final disposition of the matter, with no resulting criminal record.
2. If you desire to contest this matter, you may do so by making a written request for a noncriminal hearing, and enclosing a copy of this citation WITHIN TWENTY-ONE (21) DAYS OF THE DATE OF THIS NOTICE to the Clerk-Magistrate Franklin District Court, 425 Main Street, Greenfield, Massachusetts 01301. A determination by a Judge, Clerk-Magistrate or the Assistant Clerk will operate as a final disposition of the matter, with no resulting criminal record, provided any fine imposed is paid within the time specified.
3. If you fail to pay the above fine or to request a hearing WITHIN TWENTY-ONE (21) DAYS, or if you fail to appear for the hearing or to pay any fine determined at the hearing to be due, a criminal complaint may be issued against you.

Notice: fines will continue to accrue daily from the date of this notice until you provide the enforcing department with evidence the violation has been remedied.

- A. I HEREBY ELECT THE FIRST OPTION ABOVE, admit the offense as charged, and enclose payment of the fine imposed in the amount of \$_____.
- B. I HEREBY REQUEST A NONCRIMINAL HEARING on this matter.

SIGNATURE: _____ DATE: _____

CC to: COURT VIOLATOR BOARD/COMMISSION ENFORCING PERSON/DEPARTMENT