

## CHARLEMONT FINANCE COMMITTEE

Minutes of Meeting: February 6, 2010, 9:00 A.M., Town Hall

Present: Ted Willard, Amy Wales, Camille White, Selectman Winston Healy

Absent: Norma Lynch, Richard Filoramo

1. Minutes of January 16, 2010 were approved and signed.
2. Mail:
  - a. Members present received copies of a Kopelman & Paige memorandum regarding the Open Meeting Law.
  - b. Members present received from the Board of Selectmen a copy of a summary of the Conflict of Interest Law, required and defined by the Ethics Commission. Members acknowledged receipt by signing and dating an Acknowledgement of Receipt and returning it to the Board of Selectmen. Municipal employees, are required by law to complete an on-line ethics training program on or before April 2, 2010.
3. New Business
  - a. It was VOTED to approve Articles 1 through 6 of the Special Town Meeting Warrant to be held February 16, 2010, all monies to be transferred from Surplus Revenue (Free Cash).
  - b. The Finance Committee met with Assessor Simon Dean to discuss the Assessors' budget figures for the coming fiscal year. S. Dean explained the department's needs and requests.
  - c. The Finance Committee discussed and clarified with W. Healy the several town members' shares of the expected new ambulance. It was decided Charlemont's method of funding would be finalized in early May.
4. Old Business
  - a. FinCom Assistant – No update at present.
  - b. Inventory – C. White reported the Inventory is ongoing.
  - d. Benefits, Policy, etc. Win Healy updated the Committee on status to date.
  - e. Investment Policy –After discussion, it was agreed there is a need to re-examine the Town's policy.
5. Other
  - a. Having attended School Committee budget meetings, T. Willard updated the Finance Committee on progress to date.

The meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Camille C. White, Secretary

(This document is to be considered a draft until approved and signed by the Finance Committee.)