

**TYLER MEMORIAL LIBRARY CHARLEMONT &
HAWLEY, MA**

FRIENDS OF THE LIBRARY

MINUTES

DATE: Friday, March 3, 2023 via ZOOM

ATTENDING: Mary Ellen Banks, Barbara Beall, Kerlin Conyngham, Kim Gabert, Lisa Johnson, Andrea Santos, Kate Stevens
(in Absentia - Mary Ann Adams, Cheryl Handsaker)

DISCUSSION ITEMS:

1. Approval of the minutes from the Friday, February 3, 2023 meeting.
2. Report and discussion from the Sub Committee for the event planned during National Library Week. Report by Kerlin Conyngham - date set for Saturday - April 29th, flyers to be placed in locations in town, local newsletters, the town website and a write-up for the Greenfield Recorder. Open house - meet the neighbors, the library director - information - get a library card, CWMars interlibrary loan system, computer access, storytime etc. and refreshments. Request for members of the Friends Committee to bring a friend.
3. Continued discussion and composition of the bylaws for The Friends of the Tyler Memorial Library. A draft will be reviewed by the By Laws Sub Committee and then sent to the larger Friends Committee. (and thank you to Mary Ellen Banks for her work on this).

ACTIONS PRIOR to Friday, April 7, 2023 Meeting at 3:00 PM

1. **Sub committee for bylaws will work on a rough draft of the bylaw sections discussed and submit to the group for the April 7, 2023 meeting.**
2. **Please review on the Heath By Laws on the first page - Article II Section 2 and consider functions and activities for Friends of the Tyler Library for Charlemont & Hawley.**
3. **Update from Sub committee for National Library Week (April 23-29, 2023) will submit a specific plan for event at the library on April 29, 2023.**

Future meetings will continue on ZOOM due to health concerns and also individuals' travel schedules.

Future first Fridays of the month at 3:00 PM scheduled are April 7, 2023, May 5, 2023 and June 2, 2023.

Respectfully submitted, Barbara A. Beall, facilitator

