

Minutes of the Charlemont Parks and Recreation Commission, May 30, 2013

Members present: Rick Mullen, Bill Harker, Jerry Gossetti, Stephen Reynolds.

Members absent: Todd Gerry

Rick called the meeting to order 6:35 pm

- 1) Minutes were reviewed from 05/15/13 motion was made to accept by Stephen, seconded by Bill, voted unanimously to accept.
- 2) Treasurers report was then discussed Jerry brought to the boards attention that money had been moved from the memorial park grant fund in the amount of \$1,604.22 to the general fund by the selectman, and money was also paid out of the wrong account for the memorial park mowing. He is working with the town accountant to get this remedied. Bill also brought up that the flag committee brought to his attention that they think that money for flags may have been taken out of the commissions account. Jerry also mentioned that the level funding the commission requested was reduced by \$70.00 during the town meeting budget process. The treasurer's report was motioned to accept by Bill seconded by Stephen. Passed unanimously.
- 3) Mail was then discussed received a form from VT surfacing Jerry need to fill out for the tennis courts. No other mail
- 4) Tammy Hicks from the friends of the fairgrounds arrived and went over work bees and the fences, electricity and projects that were being completed before Yankee Doodle Days. Asked about the proper procedure if people were trying to give donations to the fairgrounds, Jerry explained that all money would have to go thru the selectman and items such as the fence boards could be accepted. Jerry suggested that any donations accepted were written down so that everyone knew where stuff came from.
- 5) Evie Locke arrived and asked about reserving the fairgrounds for July 13 for Riverfest would come the Friday before to set up and would have it cleaned up by Sunday at noon. Would go to the selectman for a beer permit, and arrange for police coverage. Gave a deposit of \$250.00. Also was told she needed to discuss insurance coverage with the select board. Motion by Rick to allow Riverfest on the 13<sup>th</sup> of July second by Jerry. Passed Unanimously.
- 6) Went over the electrical quote submitted by Richard Sumner to complete the exhibit hall electrical would be \$2818.80 and to complete the bleachers would be \$ 1,300. Decided to send letter to the friends of the fairgrounds to see if they could help pay for any part of the two projects. Motion was made to accept Dicks Bid by Rick seconded by Jerry passed unanimously.
- 7) Bill called Carl about the certificate of insurance had to leave message. Also discussed adding July 13 to the mowing dates.
- 8) Dog waste station is in discussed its placement.
- 9) Kiosk was discussed needs to be gone over with Gordy so that placement does not interfere with plowing.
- 10) Also discussed grading and raking of the track.

11) Discussed the purchase of Timberlock Screws to fix the fences Bill motioned and Rick seconded to let Sarah Reynolds Purchase the screws using Deanstructures discount at Leader up to \$100.00 passes unanimously. Also discussed getting about 30' of black material for around the exhibit hall foundation, Sarah is willing to ask local construction guys.

12) Friends of the Fairgrounds Deposit was discussed will check the filing cabinet to see about the amount.

13) Tennis court update was discussed poles were ordered should be in soon, discussed painting poles reddish brown on the basketball hoops. Also tennis courts would be green and blue.

14) Jerry brought up that the woman's softball team needed a response on the use of the school field, The commission needs to figure out who they should be contacting whether it is them, the school, or the select board, Rick will get the select boards letter in response to the issue so that it can be gone over at the next meeting. Jerry also brought up that there should be job descriptions for each position held for the commission- This will also be discussed at the next meeting. Jerry also notified the board that the town hall phone was going to include an extension for reaching the park and rec commission so that the board will have to check messages. Reorganizing the board was also discussed will be put on agenda for next meeting.

15) A motion was made to meet again in two weeks on June 13<sup>th</sup> at 6:30 at the fairgrounds. Motion made by Rick Seconded by Stephen Passed unanimously.

16) Motion to adjourn was made at 8:20 by Rick Seconded by Stephen passed unanimously.