

MINUTES OF THE SELECTMEN'S MEETING
Town of Charlemont

January 9, 2012
Page 1 of 4

The meeting was called to order at 7:08 P.M. by Chairman Winston Healy. Jean Brisson and David Cunningham also attended the meeting.

1. The Warrants were signed.
2. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to approve and sign the minutes.
3. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to approve for payment a Kopelman & Paige bill.
4. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to estimate the population, as of the future date of July 10, 2012, at 1260. This information was needed to be included on the annual liquor license reports.
5. The Board received notification from the FRCOG Health Department that the Public Health District Incentive Grant did not receive a high enough score to support the proposal. The FRCOG Health Department is now applying for the Community Innovation Challenge (CIC) to try to receive some funding. Mr. Healy reported that the CIC will not provide as many services as the Public Health Incentive Grant but if granted, Charlemont will receive benefits.
6. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to support the FRCOG CIC application and signed the local support documentation form.
7. The FCSWMD send a request for the Town's Representative information. Ms Brisson has been designated as the Representative and will inform the FCSWMD.
8. The Board received a memo from the FRCOG asking for the FRCOG Planning Board Representative name and contact information. The Executive Secretary will contact the FRCOG to see if Planning Board Chair Gisela Walker is the Representative with Mr. Healy at large.
9. The Board received a notice that Representative Paul Mark will be holding open hours on Thursdays, from 9:00 A.M. To noon in the Town Hall.
10. The Board discussed the protocol for flying the flags at half mast. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to instruct the Fire Chief to raise the flag at the Fire Station as he deems appropriate.
11. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to send out a memo to all Town Departments informing them that their Annual Town Reports are due to the Selectmen's office by March 5th. The Executive Secretary will send the memo.
12. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to dedicate the Annual Town Report to Charles Bellows. It was agreed that Mr. Healy will draft the dedication and Mr. Cunningham will draft the Selectmen's Annual Town Report.
13. The Board received a letter from Marguerite Willis questioning whether the Selectmen are planning to move the Library.
14. The Board received a letter from Marguerite Willis stating that she would like to know if the Berkshire East Gift funds could be used for a fund raising project on Main Street.
15. The Board discussed the Berkshire East Gift funds and the purpose of the gift. The Board decided clarification of the use and purpose of the funds is necessary. Mr. Healy will invite the Schaefers to a meeting for the clarification.
16. The Board was notified that the BOH has purchased 2 file cabinets, one to replace the current

lateral cabinet that is broken and dangerous and the other to replace the current 4 drawer file. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to send the BOH a letter stating no additional file cabinets are to be moved into the meeting room and the long term goal of the Selectmen is to reduce the number of cabinets and to make the cabinets all more uniform as to shape/size/color. The letter is to also inform the BOH that the newly purchased cabinets that are being kept in the back hallway are to be moved from the hallway.

17. The Board received a request from the FRCOG for comments regarding their Technical Assistance Grant. The Board reviewed the list of assistance attached and had nothing to add.
18. Ms Brisson reported that the Town will need to contribute to the FCSWMD roll off container replacement program. This subject will be placed under action on the agenda for January 23rd meeting.
19. Mr. Cunningham reported that due to the amount of people disposing of their trash on Saturdays, the Transfer Station attendant needs assistance. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to have 2 people work the Transfer Station for 4.5 hours on Saturdays.
20. Mr. Cunningham suggested hiring Rebecca Brisson in the interim for 6 weeks until a permanent attendant can be found. At this suggestion, Ms Brisson recused herself.
21. Mr. Cunningham and Mr. Healy voted in favor on hiring Rebecca Brisson for 6 weeks.
22. The Board noted that TransCanada sent their Hydroelectric Dam Emergency Action Plan.
23. The Board discussed the repair to the ceiling and the moisture content of the Museum room in the Town Hall. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, NOT to approve the current appearance of the repair on the ceiling. Final approval of the work will be contingent upon the appearance of the ceiling at the end of the project.
24. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to hold Mowrey and Schmidt responsible for the new mold in the second story Museum room in the Town Hall and anything else deemed damaged by the Historical Society.
25. The Executive Secretary was requested to send the Board's votes regarding the repair and mold to Architect Joseph Mattei and to Mowrey and Schmidt.
26. Ms Brisson will contact the Historical Society Museum curator to have her inspect the museum pieces.
27. Steve Ferguson, Wired West representative informed the Board that Wired West is applying for a \$500,000 grant and they are asking for signatures from the Selectmen supporting their grant application. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to support the application and to sign a support letter.
28. The Board discussed replacement for the Emergency Management Director position. Michael Walsh will be invited to the February 6th meeting to discuss his possible interest as Director.
29. Mr. Cunningham reported that a resident has informed him of potential litigation with the Town regarding the BOH actions.
30. Mr. Cunningham read a letter received thanking the Town Clerk for information she supplied. The letter also states the Clerk is a credit to the Town. The Board congratulated the Clerk on earning credit for a job well done.
31. Ms Brisson reported she has been approached by Jared Bellows who expressed his desire to decide the fate of the siren in the absence of and in the name of his father, Charles Bellows. Currently the siren is being held at the Fire Station. Highway Superintendent Gordon Hathaway also approached Ms Brisson volunteering to refurbish the sire at his home out of

respect and in honor of Charles Bellows. Jared Bellows has volunteered to assist with the refurbishing. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Healy – yes, to strongly endorse refurbishing the siren as a memorial to Charles Bellows.

33. The Board reviewed and decided several of the FY 2013 budget line items. As the Emergency Management Director position is currently vacant, the Board will assume the authority of that expense account.

34. Business being concluded, the meeting was adjourned at 10:00 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

List of documents reviewed by the Board.

Warrants
Minutes
Kopelman & Paige bill
Annual liquor license reports to the ABCC
Public Health District Incentive Grant information
CIC Grant information
Letter supporting the CIC grant local support documentation form
FCSWMD Representative information form
FRCOG Planning Board representative information request
Representative Paul Mark open hours notice
Letter from Marguerite Willis regarding moving the Tyler Library
Letter from Marguerite Willis regarding use of the Berkshire East gift funds
FRCOG Technical Assistance Grant comment form
TransCanada Hydroelectric Dam Emergency Action Plan
Wired West Grant support letter
Town Clerk thank you letter
FY 2013 draft budget worksheet