

MINUTES OF THE SELECTMEN'S MEETING
Town of Charlemont

August 6, 2012
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The meeting was convened at 7:00 P.M. by Chairman Jean Brisson. David Cunningham and Vaughn Tower also attended the meeting.

1. Lawrence Mann attended the meeting to be appointed to the Conservation Commission. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to appoint Lawrence Mann to the Conservation Commission. Mr. Mann was then qualified for office by the Town Clerk.
2. The warrants were signed.
3. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to approve and sign the minutes.
4. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to approve and sign a letter to the owner of a property on Main Street regarding tenants parking on High Street.
5. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to approve and sign a letter to Marian Noga thanking her for cemetery documents.
6. After being notified that repairs at the Transfer Station was going to cost \$375.00, the Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to modify the vote taken by the Board on July 23rd and raise the amount authorized for repairs to \$375.00.
7. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to sign the FY 2013 COA Grant.
8. The Board received a letter from the FCSWMD that states they are no longer able to hold the Towns MRF funds in an escrow account. The Town will need to set up a revolving account to accept MRF funds in the future. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to place the creation of a MRF Revolving Account on to the next Town Meeting warrant.
9. Alice Connelley from the Town of Greenfield Planning Department attended the meeting to offer Charlemont Block Grant administration services. Ms Connelley stated that she has previously worked with the FCRHRA and has worked for the Town of Greenfield for 4 years. This service is being offered to multiple smaller Towns as it will give Towns a choice for administration and administration charges. Greenfield is willing to charge a flat 10% administration fee for all grants and revolving funds. Greenfield is also willing to administer other grants as requested.
10. Ms Connelley stated the a draft contract with the Town of Greenfield for Block Grant administration will be created and forwarded to the Town for review.
11. Marguerite Rancourt attended the meeting towing filled trash bags. Ms Rancourt stated that the trash in the bags were collected by herself and her son in 1 hour at the Shun Pike rest area. The trash consists of cans, bottles, paper, used personnel hygiene materials, etc. As the rest area is State owned, Ms Rancourt asked the Board to contact the State to inform that that Charlemont has a big problem with trash.
12. The Board thanked Ms Rancourt for voluntarily cleaning the rest area.
13. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham- yes, Mr. Tower – yes, to invited MassDOT Director Niles to a Monday meeting at 6:00 P.M. at the rest area for a site visit, with the meeting continuing at the Town Hall. The Executive Secretary will arrange the

- meeting.
14. The Board received and reviewed a letter from C.D. Davenport in response to the Town's letter regarding the opticom devices.
 15. The Board discussed purchasing a permanent opticom device for the Ambulance Department. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to place an article on the next Town Warrant in the amount of \$3,000 to purchase and install this device.
 16. The Board requested the Executive Secretary to contact Shane Furlon to ask for a formal written resignation as the 911 Coordinator.
 17. The Board received an e-mail from the FCRHRA stating that a Charlemont resident has applied for an emergency loan. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to authorize the Housing Authority to immediately issue this loan with a 50% declining payback after 15 years and with an administrative fee of 15%. The Board stated that as this a request for an emergency loan, it should have automatically been issued.
 18. The Board received a request from the Cemetery Committee to set up a Cemetery Restoration gift account. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to set up the account as requested. The Executive Secretary was asked to inform the Committee of the Selectmen's vote and remind them that all donations and expenditures must pass before the Selectmen.
 19. The Board received a letter from Winston Healy that asked the Selectmen to publicly acknowledge Vaughn Tower for his volunteer efforts cleaning up Town cemeteries. The Board read the letter aloud and thanked Mr. Tower.
 20. Hampshire Power requested the Board send a letter to the Department of Public Utilities supporting their electricity supply program. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to support Hampshire Power and signed the requested letter.
 21. Mr. Cunningham will follow up with the Franklin County Tech School regarding tech student busing.
 22. The Board received 3 telephone quotes for audit services. After reviewing the quotes, the Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to select the quote from Scanlon & Assoc as the Town has a lengthy working relationship with this company and they provide excellent service. The quotes received were: Tony Roselli, CPA @ \$9,750, Scanlon & Assoc. @ \$13,500, Melanson, Health & Company P.C. @ \$15,500.
 23. The Board received a list of uncollected ambulance bills from Comstar, the Towns ambulance billing service. The Board reviewed information regarding each bill and unanimously voted , Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, the ones to write off, send to collections, or research address.
 24. It was reported to the Board that alcohol was at the Reggae Fest that was held on August 4th on the Fairgrounds. The Fest did not have a permit for this activity. Mr. Cunningham, Park and Recreation liaison, will follow up on this matter.
 25. Mr. Cunningham requested an update regarding the Transfer Station hours poll. Ms Brisson stated that she has collected the responses.
 26. Mr. Cunningham reported that the Hawlemont principal has resigned her position and will be leaving as soon as a replacement can be found.
 27. The Board discussed the fire at the Rowe School. It was decided that the Selectmen have no jurisdiction regarding the Hawlemont School District, although they support the District's decisions.

28. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to draft a letter to the Town of Rowe, offering Charlemont's assistance if necessary and stating the Board's support of the Hawlemont School "District's offer to assist the Rowe School.
29. Mr. Tower reported that he would like permission from the Board to continue looking into a fire hydrant system that will run into the Town and cover the Village District. The Board granted the permission and unanimously voted, Ms Brisson -yes, Mr. Cunningham – yes, Mr. Tower – yes, to place the fire hydrant system onto old business of the agenda.
30. The Board unanimously voted, Ms Brisson – yes, Mr. Cunningham – yes, Mr. Tower – yes, to schedule Selectmen's meeting on August 27th, September 10th, September 24, October 1st, October 15th, October 29th, November 19th, November 26th, December 10th, and December 17th.
31. Mr. Cunningham reported that the Highway Department have placed no parking signs along North River Road to avoid safety hazards caused by swimmers parking within the rightaway.
32. Business being concluded, the meeting was adjourned at 10:30 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

List of documents reviewed by the Board.

Warrants
Minutes
Letter to Main Street property owner regarding parking
Letter to Marian Noga
FY 2013 COA Grant
Letter regarding MRF funds from the FCSWMD
Trash collected from Shun Pike from Marguerite Rancourt
Opticom device response from C.D. Davenport
Request for loan conditions from the FCRHRA
Gift account request from the Cemetery Committees
Request to publicly acknowledge volunteer efforts from Winston Healy
Request for a letter of support from Hampshire Power
FY 2012 financial audit quotes
List of uncollected ambulance bills
Request to continue researching a fire hydrant system from Selectman Tower