

MINUTES OF THE BOARD OF SELECTMEN'S MEETING
Town of Charlemont
Town Hall meeting room

June 30, 2014
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The meeting was convened at 7:00 P.M. by Chairman Vaughn Tower. Beth Bandy also attended the meeting. David Cunningham was absent.

1. The Board met with Highway Superintendent Gordon Hathaway to discuss information gathered regarding health insurance co-pays. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to ask Mr. Cunningham to review the information and research if the Selectmen are able to alleviate additional health insurance costs due to Obama Care.
2. Superintendent Hathaway reported that the projects that will be covered by the State Pothole funds are almost finished. The Department will begin the summer road maintenance soon.
3. Superintendent Hathaway reported that he has contacted various Towns regarding the CHA proposal. Four Towns responded, 2 with negative feedback, 1 with positive feedback, 1 hired to another company before finishing their project. The Highway Superintendent recommended putting projects out for proposals/bids, but is unable to recommend using the services of CHA. The CHA proposals were tabled until the Board is able to further discuss their options.
4. At 7:15 P.M., Mr. Tower opened the hearing for the Cold River Package Store. Mr. Tower made a motion to accept the changes to the license as indicated on the ABCC Form 43. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve and sign the application as written. Mr. Tower closed the hearing at 7:16 P.M.
5. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to address #1 under new business of the agenda, “vote to accept River Patrol donations”. Three donations were received, \$1,000 from Crab Apple Whitewater, \$1,000 from Zoar Outdoor and \$200 from Moxie. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to accept the donations for the River Patrol Gift account.
6. The warrants were approved and signed.
7. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint the following for a 1 year term:
 - Fence Viewer, Field Drive, Pound Keeper – Theodore M. Willard
 - Franklin Regional Transit Authority Representative – Theodore M. Willard
 - Inspector of Animals, Inspector of Slaughter – Erwin Reynolds, Jr.
 - Representative to Western Franklin Veterans Service Center – Theodore M. Willard
8. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint the list of Fire Fighters as written and submitted by the Fire Chief.
9. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint Kenneth Hall as Fire Inspector as submitted by the Fire Chief.
10. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint the list of Ambulance members as written, with the exception of Simon Dean who is no longer a resident, and submitted by the Ambulance Director.
11. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint the list of Police Officers as written and submitted by the Police Officer in Charge.
12. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint Karen LaClair an Assessor until the next local election, as recommended by the Board of Assessors.

13. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve and sign the 1 day special beer sales license for the Riverfest, contingent receipt of and insurance certificate and payment of the fee.
14. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve for payment the FY15 FCSA dues of \$50.00.
15. Jerry DuPree, representing the FOF Yankee Doodle Day coordinator, attended the meeting to review the YDD event. Mr. DuPree stated that a letter has been submitted to Mr. Richardson, asking permission to use his field for parking. Vendors will be staying overnight. Trash disposal will need to be coordinated with the Transfer Station Attendant for Sunday and Monday of the event.
16. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to have Paul Hicks coordinate trash disposal with Transfer Station Attendant Russell Kelly.
17. Mr. DuPree reported that Tammy Hicks, YDD Coordinator, will submit insurance forms to the Town prior to the event.
18. A follow up meeting with the YDD Coordinator was scheduled for July 14th at 7:30 P.M.
19. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to authorize issuance of an insurance rider to use the Richardson field for parking on July 25, 26 and 27, contingent upon receipt of a letter of permission.
20. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve and sign the FY15 employee pay schedule as submitted.
21. Ms Bandy reported that Gisela Walker will be happy to be the representative from Charlemont to the Mohawk Trail Woodlands Partnership Advisory Committee. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint Ms Walker to the Committee.
22. The Board received a recommendation from the Cemetery Committee regarding the mowing and trimming proposal for the Village Cemetery that was received. The Committee recommended putting the Village Cemetery, Hawks Cemetery, Zoar Cemetery and Old Cemetery out to bid for mowing and trimming services. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to advertise proposals as recommended by the Committee. The Executive Secretary will place an ad in the Recorder, mail proposals to lawn care services and place notices about Town.
23. Conservation Commission member Ruth Cannavo attended the meeting to recommend the Selectmen appoint Elise Whelden, Amy Chattin and William Harker to the Conservation Commission. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to appoint the members as recommended by Ms Cannavo.
24. Discussion of the FCTS electrical wiring offer was deferred until the July 14th meeting.
25. Ras Jahn attended the meeting to ask the Board if the Town has any new requirements for the Reggae Fest scheduled for August. Mr. Jahn was informed that nothing has changed and that he should attend a Parks and Recreation Commission meeting soon. Mr. Jahn stated the Reggae Fest will not have alcohol and thanked the Board.
26. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve and sign two requests to transfer funds from the Treasurer and Tax Collector.
27. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve for payment a bill from Kopelman & Paige.
28. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve for payment a bill from Dean Construction for cleaning up the Town owned property on Avery Brook Road.

29. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to send a memo to the Highway Superintendent asking to seed and mulch the Town owned property on Avery Brook Road that was recently cleaned by Dean Construction.
30. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to approve and sign the FCSWMD MOU for Transfer Station Hauling Services.
31. The Board received a letter of resignation from Conservation Commission member Alan Booth. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to accept the resignation, with regret. A letter thanking Mr. Booth for his service to the Town will be drafted.
32. Mr. Tower suggested scheduling a meeting with National Grid to discuss the Smart Reader report that was drafted by the Charlemont EMD. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to schedule a meeting, separate from a Selectboard meeting, on a date convenient for National Grid, sometime at the end of July, beginning of August.
33. The Board received a response to the propane award letters asking for a Selectboard member to contact the vendor. Mr. Tower will respond to the e-mail.
34. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to defer the request from Wired West for a letter of support until the appointment on July 21st with Charlemont's representative to Wired West Bob Handsaker.
35. A letter was received from the Town of Heath that explained their desire to provide their residents with the quickest ambulance response available. The Town of Heath will be moving towards partnering with the Town of Colrain for calls that will have a shorter response time. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to acknowledge the letter and thank the Town of Heath in writing.
36. Ms Bandy stated that a meeting of the Mohawk Long Range Planning Committee has been scheduled for October 9th. Legislators will be invited to this meeting. All Selectboard members and Finance Committee members should attend this meeting. More information regarding the meeting will be coming in the near future.
37. Ms Bandy reported that the Charlemont Sewer District is in disagreement with a commercial business regarding missing pipes at that business.
38. Mr. Tower stated that there is a security issue in the Town Hall that he would like the Police Officer in Charge to investigate. Mr. Tower would like a draft memo regarding security to all who use the Town hall be ready for review during the July 14th meeting. Town Hall security will be placed onto the July 14th agenda.
39. Mr. Tower requested the butterfly decals be removed from the meeting room. The Town Hall Custodian will be notified of this request.
40. Ms Bandy reported that she changed the west side of the Town Hall sign. The lock on the east side of the sign appears to need repair or replacement. The Town Hall Custodian will be requested to repair or replace the lock.
41. Town Hall sign will be placed onto the July 14th agenda.
42. It was reported that the Transfer Station Attendant Russell Kelly feels the pellet bag program, offered by the FCSWMD, will not warrant the additional expense and time for the number of Charlemont residents who will use the program. Ms Bandy did not agree with Mr. Kelly. The program will be placed onto the July 14th agenda for further discussion.
43. Ms Bandy stated that the Selectmen should prioritize the items listed on the Selectmen's planning sheet. Prioritization of the planning sheet will be on the July 14th agenda.

44. Fire Chief Douglas Annear attended the meeting to discuss his concern for the Fire Department's budget. A Fire Department bill in the amount of \$885.00 is due but there are not enough funds left to cover payment. The Board recommended the Fire chief forward e-mails from the accountant to the Finance Committee for their review.
45. Chief Annear reported that Shelburne dispatch will page the pagers of firemen who agree to respond to ambulance calls.
46. Chief Annear reported that a fireman resigned from the department due to internal conflict and inadequate training. The fireman has now expressed his desire to re-join the department but Chief Annear does not feel it is in the best interest of the department for this fireman to be re-appointed. Chief Annear asked the Board for assistance in this matter.
47. Ms Bandy stated that the Board does not get involved with personnel matters.
48. Mr. Tower stated that the Board of Selectmen supports the staff recommendations submitted by the Chief.
49. Event policy and application will be placed onto the July 14 agenda.
50. The Board unanimously voted, Mr. Tower – yes, Ms Bandy – yes, to schedule meeting appointments at 10 minute intervals. Those seeking appointments will be asked if the Board will need to take action regarding their needs, if not, it will be asked if the issue can be put in writing and submitted to the Selectmen's office.
51. ACO Erwin Reynolds, Jr. attended the meeting to report an active nuisance dog issue.
52. Business being concluded, the meeting was adjourned at 9:30 P.M.

Respectfully submitted

Approved by:
Charlemont Board of Selectmen

Kathy A. Reynolds
Executive Secretary

This document is to be considered a draft until approved and signed by the Board of Selectmen.

List of documents reviewed by the Board.

E-mailed health insurance information
Cold River Package Store ABCC forms
River Patrol donations
Warrants
Yearly appointment lists
Request to appoint from the Board of Assessors
1 day special beer sales license for Riverfest
FY15 FCSA invoice
FY15 employee pay schedule
Mohawk Trail Woodlands Partnership Advisory Committee rep. request from the FRCOG
Cemetery Committee recommendation
FCTS electrical wiring offer & response from the Highway Dept.

2 request to transfer forms
Kopelman & Paige bill
Dean Construction bill
FCSWMD MOU
Letter of resignation
Propane award letter response
Wired West request for support
Ambulance letter from the Town of Heath
Report regarding the pellet bag recycling program