

AGENDA FOR MONDAY, January 12, 2015
Board of Selectmen
TOWN HALL MEETING ROOM
7:00 P.M.

KNOWN APPOINTMENTS AT THE TIME OF POSTING

7:15-7:25 P.M.

Toby Gould

re: Personnel Handbook

POSTED ACTION ITEMS

1. Approve and sign: warrants, 12-29-14 and 12-8-14 minutes.
2. Appreciation card from the family of Muriel Filoramo.
3. April meeting schedule: April 20th holiday (Patriot's Day).
4. Advisory Board representative.
5. Request to use vacation time.
6. Approve and sign licenses for the Charlemont Café'.
7. Approve and sign ABCC renewal certification for FY 2015 licenses.
8. Attorney Brian Riley offers to attend a meeting to present topics.
9. Annual Town Reports: send out requests and due date.
10. Partnership for Youth request for a letter of support.
11. Tree Warden correspondence.
12. Wired West letter from the Town of Colrain.
13. EMS letter from the Town of Heath.
14. Website policy.
15. Event Policy.

NEW BUSINESS/VARIOUS (received after posting).

INFORMATIONAL

1. FEMA time extension approval letter.
2. FY 2016 Retirement assessment.
3. Planning Board hearing notice.
4. Kopelman & Paige minimum wage law.
5. Building reports.

OLD BUSINESS (To be addressed at a later meeting)

1. Replacement of the copy machine.
2. Website policy (January).
3. Event policy/application (January).
4. Mental health protocol (spring).
5. Departmental budget requests (Dec.)
6. Town meeting sports activities (Feb./March – Beth)
7. Sheriff Department regional dog control info (Sept).
8. Scheduling of an appointment with the 250 Committee during the 1st meeting in July.
9. Budget procedure (June)
10. Wireless internet proposal from Christopher Gray.
11. Town Event Service Planning (July dept. meeting)
12. Town records and file cabinets (Sept.).
13. HRA Agreement (December).
14. Town Meeting retiring employees (March).

15. Employee Performance Review Committee.
16. Review of e-mail system & accounts.
17. Billing procedure (Nov. 15)
18. Yearly Inventory updates (BOS, Oct.).
19. Bylaws update (Dave).