

## SELECT BOARD AGENDA\* FOR MONDAY, January 25, 2015

Goodnow Town Hall, 7:00 P.M.

### Appointments:

7:15-7:30 P.M.

Doug Annear – re: school update, budget shortfall, security

7:30-7:45 P.M.

Emily Boss – Franklin Land Trust re conservation of land on Rt 2 Scenic Byway

### Time Sensitive:

1. **Approve:** FY17 Employee Health Insurance rate sheet; MA DEP Waste Ban Compliance Plan; Transfer Station staff to be paid an additional (5) five hours each - participating in attendant training 01-29-16; completing EPA grant application for Phase II of Sherman property with the help of FRCOG; promotion of Community Action's fuel assistance program in Charlemont; using \$5500 DEP grant for a permanent Roll-off to collect rigid plastics with ancillary costs funded from the 53 ½ Recycling Revolving Fund  
**Approve and Sign:** Payroll, Warrant, 12-28-15, 12-31-15, 01-05-16, 01-07-16, 01-11-16, 01-19-16 Select Board Minutes; letter to Alcoholic Beverages Control Commission re population estimates from Town Clerk; (4) four Presidential primary warrants  
**Acknowledge:** Franklin Regional Retirement System FY17 Assessment = \$61,012; Franklin County Cooperative Inspection Program letter to resident about alleged Building Inspection violations; Franklin County Cooperative Inspection Program letter to resident resolving that no zoning or building codes are violated; Letter from resident re beaver dam on Legate Hill Road; Letter from resident re bridge closings; FY16 Vocational Transportation Payments method (starting 1-1-16); National Bridge Inspection Standards (NBIS) Bridge Inspection Reports for Maxwell Bridges, C-05-028 and C-05-030
2. Whiting Oil repairs revised to include pipe in cellar and valve in library– estimate = \$400
3. Policy updates
  - a. “Request for Public Records” policy: any room for departmental discretion? Is a form required if the information is available online?
  - b. Employee Handbook – section on disciplinary action/ Select Board role
4. Review of draft Capital Improvement Program bylaw

### Priority:

1. Bridges: temporary bridge options for Maxwell Road – next steps
2. Ambulance: finalize and approve materials about 1EMT/ 1 first responder special legislation for Rep. Hogan
3. Volunteerism
  - Volunteer Handbook -wrapping up
  - Volunteer of the year – announcement procedures for this project
4. Municipal Space
  - Using handicap access
5. Broadband

### Additional Business:

1. Review of Highway Department mailbox policy
2. Town emails/contacts
3. Discuss Woodland Partnership documents
4. Electricity
  - Solar Field at Old Dump – see email from Joe Pellegrino 10/1
  - Hampshire Council of Governments/ Community Choice Aggregation follow-up
5. Discuss 250 dissolution and remaining funds
6. Discuss whether to appoint a liaison for the Animal Control Officer

**Executive Session:** For reason #1. To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual. The individual to be discussed in such executive session shall be notified in writing by the public body at least 48 hours prior to the proposed executive session; provided, however, that notification may be waived upon written agreement of the parties. # 7. To comply with, or act under the authority of, HIPAA 45 CFR § 164.524 requirements, re: Ambulance disposition report

Revised 1/25/16 PD